



Minutes

Minutes for the Annual General Meeting of the Small Ruminant Chapter of the Australian and New Zealand College of Veterinary Scientists

Via Zoom on
Friday 4th August 2022 3pm

1. Welcome and apologies.

Present:

Sandra Baxendell

Kym Abbott

Kristine Rayner

Vicki McLean

Robert Suter

Diane Ryan

Bruce Allworth

David Tabrett

Belinda Edmonstone

Stephen (ANZCVS)

David Tabrett (ANZCVS)

Maureen (ANZCVS)

Apologies:

Matthew Playford

Mary McQuillan

2. Declaration of any proxy/absentee votes not known to the Chair.

No proxy/absentee votes

3. To confirm the Minutes of the previous Annual General Meeting held at 3pm on 20th August 2022

All in Favour of the report

Moved: S. Baxendell

Seconded: Diane Ryan

4. To receive and consider reports of the Treasurer including:

4.1 Financial Statements and Treasurer's Report for the 2022/23.

Rob Suter read out the Treasurers Report, this report was circulated to the members on 28/05/2023. Closing balance= \$8690.02. May need to purchase more FAMACHA cards this year, order will be \$2000AUD.

Moved: R Suter

Seconded: S Baxendell

All in favour.

4.2 Discussion/Decision on Chapter subscriptions for the next financial year

The committee decided to leave Membership at \$10.

Moved: R Suter

All in favour

4.3 College to move the 23/24 budget. R. Suter to present to the College for approval in the first quarter.

5. To receive and consider the President's report.

Sandra Baxendell read out the Presidents Report, this report was circulated to the members on 28/05/2023. With thanks to both Robert Suter and Richard Sides who stepped into the examiner role at short notice. With thanks to the subject standards committee. Three new members (sheep). No goat candidates. Next exam year in 2025. No need for examiner committee or examiners this year (as no supplementary examinations).

No science week coordinator, Sandra Baxendell stepped in for joint request sessions. Sandra Baxendell managed the chapter website, flood articles included. Sandra Baxendell has published articles in the Courier for chapter, after member ideas for articles. Sandra Baxendell Managed FAMACHA card sales with Robert Suter's help. Examiners have been very busy. No committee meetings this year.

Moved: S Baxendell

Seconded: S. Hemley

All in favour.

6. Call for nominations and vote and declaration of the names of Officers of the Chapter (Executive).

Vote and declaration of the names of Officers of the Chapter (Executive).

President: Sandra Baxendell, Nominated: D Ryan, Seconded: V McLean

Treasurer: Rob Suter, Nominated: S Baxendell, Seconded: D Ryan

Secretary: Sophie Hemley, Nominated: S Baxendell, Seconded: B Allworth

Committee: Vicki McLean, Nominated: S Baxendell, Seconded: D Ryan

Committee: Richard Sides, Nominated: S Baxendell, Seconded: B Allworth

Committee: D Ryan, Nominated: S Baxendell, Seconded: V McLean

Committee + Chair Examiner Committee: Bruce Allworth, Nominated: S Baxendell, Seconded: V McLean

Committee: K Abbott, Nominated: S Baxendell, Seconded: D Ryan

7. Call for nominations and vote and declaration of the names of the Subject Standard Committee.

Subject Standard Committee:

Bruce Allworth

Kym Abbott

Richard Sides

9. Other Chapter business.

Suggestion by R Suter to focus chapter efforts on International Sheep Conference instead of Science Week.

Richard Sides willing to become involved with the committee. It was recommended that R Sides attends the examination workshops and shadows the examination committee.

Reviewing chapter guidelines required triennially for Fellowships and every five years for Memberships. Last update 2021. Require an update. Rich Sides will sit as NZ representative.

David Tabrett spoke on the College Council Update in relation to the Examination Evolution and Support Project (EESP). The most important outcomes for Council was to ensure the sustainability of the exams, to do this:

- a) it was decided at the July meeting that examination papers are closed (2023 onwards are not available), a sample paper will be made available
- b) the policy on reusing questions will need to be re-written

The second outcome is the development of multichoice questions (MCQ) for examinations. The long term aim is for 50% of all papers to have MCQ, the short term aim is to have a bank of MCQ for large chapters. To date the project has received 142 submissions, 25 have been accepted, 25 have been revised and 92 have gone back to the author for amendments. Software platform to be developed with interface to use tags on questions within a discipline and between chapters (as whole questions or elements of a chapter). This software will enable the statistical analysis of candidates. Dr Rachael Tan

(College Project officer) and Dr Kathy Beck (Council Liaison). David encouraged chapter involvement and attendance of examiner workshops.

Robert Suter, Sandra Baxendell and Vicki McLean have completed examiner workshop training to date.

Robert Suter suggested Examination Committee could commence workshopping MCQ this year.

No other general business.

10. Time and location of next Annual General Meeting

AGM 2023/2024 with occur shortly after Science Week 2024 via Zoom (date and time to be determined). August date to be advised.

9. Meeting Close: 3:30pm.