



**50th ANNUAL GENERAL MEETING
of
The Australian and New Zealand College of Veterinary Scientists
ABN 50 000 894 208**

**at 5.00 p.m. on Friday 10 July 2020
via Zoom**

https://zoom.us/webinar/register/WN_ERTVg6c6RZi5A30tKsP-zg

Please register in advance; after registering you will receive a confirmation email about joining the meeting)

AGENDA

ORDINARY BUSINESS

1. Welcome and apologies.
2. To declare the names of Councillors and office bearers for 2020/21.
3. To confirm the Minutes of the 49th Annual General Meeting held at The Star, Broadbeach on 5 July 2019.
4. To receive and consider the Report of the Honorary Treasurer:
 - 4.1 To receive and adopt the Report of the Honorary Treasurer, and the Financial Statements, including Auditors Report, for the year ended 29 February 2020.
 - 4.3 To appoint auditors.
5. To receive and consider the Report of the Chief Examiner.
6. To receive and consider the Report of the Honorary Secretary.
7. To transact any other business legally brought forward:
8. Location of 51st Annual General Meeting
9. Closure

Amy Lane
Honorary Secretary



Honorary Treasurer's Report 2019 - 2020

Summary

The Consolidated* financial position of our College was marginally stronger at year end and was surplus to budget projections. Of note the College has purchased property (College Office) and as a result there has been an introduction of balance sheet and Income statement reporting to include finance (mortgage) revenue (rental), holding costs and asset depreciation.

Projected Central* operations of the College have been materially affected by the COVID-19 Pandemic with significant disruption to planned College activities including the cancellation of College Science Week and the cancellation or postponement of College Examinations. Prior to these events a surplus of 7% was projected (being in line with Council goal of 5 – 15% surplus year on year) current revised projections indicate a neutral to 2% surplus. There is no current indication of concern regarding short or long-term financial viability for Central or Chapters.

Internal investment of surplus Chapter Funds commenced as cooperative agreement between Central College and Chapters. As of May 2020, there has been investment of \$228,787. These funds have been applied to reducing the College property mortgage and associated interest expense. As of May 2020, the College property mortgage stands at \$284,095.

The Finance and Risk Committee (FRC) provides medium (5 years) to longer term (10 years) financial projections for the College to complement annual budgeting. The initiatives of subscription increase, Chapter internal investment and the realisation of a financially successful change in College Science Week venue will likely be effective in stabilising the Colleges financial position, given current business characteristics and financial management. The subsequent COVID-19 pandemic has negated these projections. Economy-wide uncertainty renders revised modelling difficult currently however an urgent but considered broad based review of expenses across all College activities and identification of alternative income opportunities is currently under-way.

* The financial organization of the College is modelled as “Central” and “Chapters” with the combination being “Consolidated”.

Statutory Accounts

The 2019/20 College financial year ended with a **statutory surplus of \$124,971** compared with a surplus of (\$161,463) for 2019/20 and **Members' Equity of \$2,441,365** compared with \$2,316,394 for 2018/19. (Copies of Full audit report will be available at the AGM).

NB: These Accounts are *inclusive* of Chapter Accounts and provide information on the ANZCVS Consolidated entity. Accrual accounting is applied to conform to Australian Accounting Standards.

Management Accounts

Management accounts are presented to end of financial year (February 29) and include comparisons as: prior year and completed year compared to budget.

NB: These Accounts are *exclusive* of Chapter Accounts and are intended to provide information on central operations only. Cash accounting is used. Net disbursement from Central Accounts to Chapter Accounts was \$162,475.

General Account

The general account for the 2019/20 financial year was **\$54,127 in surplus** compared to \$86,821 surplus for 2018/19.

Examination Account

The examination account for the 2019/20 financial year was **\$78,634 in surplus** compared with (\$77,366) in deficit for 2018/2019.

The marked variability in year on year results reflects the cycle of examination subject offerings and in particular the UK membership in Feline Medicine Examination which is earnings positive and examination income being recognized in the year prior to examination expenses. Accrual accounting methods are under consideration to better represent the College financial operations in this area. Consistent with established practice the College aims to provide earnings neutral or slightly surplus examinations over the cycle.

Science Week Account

College Science Week 2019 generated a **surplus of \$162,941** compared with \$170,900 in 2018. In line with College policy, \$81,471 was disbursed to Chapters and \$81,471 was retained centrally (1).

The Examination Development Fund

Explanatory Note: This Fund does not receive income external to the College and is annually funded by Central contribution (\$75,000) and by the Chapters (\$25,000). Council has resolved that year-end surpluses are retained but deficits will be funded by central contribution to allow large projects with expenses covering multiple financial years. The net additional central contribution to the fund since inception (2014/15) has been \$56,603.

Financial Assets (from Statutory Accounts)

At call funds were \$1,467,053 compared with **\$1,656,240** in 2019/20. Of these funds \$590,370 are held by the College and \$876,683 are held by the Chapters. The 2018/19 balances were \$820,413 and \$835,827 respectively.

Term deposits were \$946,214 compared with **\$1,171,849** in 2018/19. Of these funds \$705,920 are held by the College and \$240,294 are held by the Chapters. The 2018/19 balances were \$904,617 and \$267,232 respectively.

Net Financial Assets	2019/20		2018/19	
Combined	\$2,441,316		\$2,316,394	
Central	\$1,324,359	54%	\$1,213,336	52%
Chapter	\$1,116,957	46%	\$1,103,059	48%

Acknowledgements

Many thanks are due to the CEO, College Manager, Assistant College Manager and the whole team who manage the day-to-day financial activities of the College along with the members of the College Finance & Risk Committee who provide oversight and recommendations to Council. This dedicated

team keeps the wheels of College business moving along with all Chapter treasurers and office bearers who have contributed to the growth of the College and its long-term financial viability.

General Explanatory Notes

All amounts in this report are in Australian Dollars.

The College uses a cheque account for daily operating expenses and a cash management account to hold revenue that is in excess of immediate needs. Past years' surplus funds have been invested with the aim of maintaining in retained funds an amount equivalent to approximately one year's expenditure. Statutory Accounts refer to the comprehensive financial position of the College and its constituent Chapters (attached). Statutory accounts are produced by accrual accounting method.

Management Accounts refer to the College operations divided into General, Examination, Science Week, and Examination Development accounts. Income from each source is attributed to the relevant account and expenses, including staff salaries and superannuation, are allocated as closely as possible to the area to which they pertain. These Management Accounts do not include the Chapter Accounts which are operated and budgeted separately but under the supervision of the College. Management accounts are produced by a cash accounting method.

The College financial year runs to end of February to enable the year's finances to be finalized and presented to members before the AGM in early July.

Adjustments:

(1) College Science Week Profit. For the purposes of timely disbursement of funds to Chapters profit is calculated from September 1 to August 31 of the year of the event.

Dr Bruce Smith BVSc, MS FANZCVS (Small Animal Surgery) Dip ACVS

Honorary Treasurer

Management Account for ANZCVS to 29 February 2020

	EOFY 2019/20		Budget FY 2019/20		EOFY 2018/19
Income					
Annual Subs	\$ 396,531		\$ 397,805		\$ 365,057
Proceeds of Awards Dinner	\$ 27,525		\$ 20,000		\$ 19,505
Advertising	\$ 98,315		\$ 75,000		\$ 92,799
Credit card surcharge	\$ 17,843		\$ 15,000		\$ 14,434
Interest	\$ 35,879		\$ 30,000		\$ 33,853
Surplus from Science Week	\$ 81,471		\$ 40,000		\$ 51,270
Rental Income	\$ 13,489				
Trade Booths at SW					\$ 119,612
Misc Income	\$ 1,977		\$ 500		\$ 544
Totals	\$ 673,030		\$ 578,305		\$ 697,074
Expenditure					
Accounting	\$ 20,527		\$ 19,000		\$ 16,999
Advertising and marketing	\$ 7,106		\$ 3,000		\$ 650
Bank charges	\$ 19,628		\$ 15,000		\$ 14,921
Bank Loan Interest	\$ 7,917				
Computer Exp	\$ 3,419		\$ 3,000		\$ 5,130
Insurance	\$ 9,655		\$ 9,000		\$ 8,564
Admin expense	\$ 14,905		\$ 31,000		\$ 15,954
Office Rent	\$ 13,488		\$ 33,515		\$ 26,526
Office restitution & purchase expense	\$ 8,216		\$ 10,000		
Office Running Expenses	\$ 27,386				
Professional services	\$ 38,302		\$ 6,000		\$ 8,674
Salaries	\$ 172,970		\$ 179,997		\$ 178,712
Superannuation	\$ 22,882		\$ 24,339		\$ 24,605
Web site expenses	\$ 39,816		\$ 50,000		\$ 36,277
Council meeting expense	\$ 12,378		\$ 16,500		\$ 22,519
Awards Dinner	\$ 31,994		\$ 39,000		\$ 35,082
Hospitality	\$ 3,042		\$ 11,500		\$ 3,331
Training Courses/Conference attendance	\$ 4,833		\$ 5,000		\$ 3,850
Grants & Prizes	\$ 12,335		\$ 14,640		\$ 16,104
Travel	\$ 19,583		\$ 14,000		
Accommodation	\$ 22,508		\$ 21,000		
Miscellaneous Expenses	\$ 4,445		\$ 7,000		\$ 25,169
Examination Development Fund	\$ 75,000		\$ 75,000		\$ 94,100
Chapter Support Funds	\$ 12,332		\$ 15,000		\$ 10,603
CEO Recruitment	\$ 14,236				\$ 26,430
Total	\$ 618,903		\$ 622,491		\$ 610,253
Surplus (Deficit)	\$ 54,127.00		\$ (44,186)		\$ 86,821

EXAMINATION ACCOUNT: AS OF 29 February 2020				
	EOFY 2019/20		Budget 2019/20	EOFY 2018/19
Income				
Fell Exams	\$ 133,048		\$ 100,000	\$ 113,978
Mem Exams	\$ 417,221		\$ 392,000	\$ 401,359
Mem. Exams UK	\$ 53,052		\$ 56,000	
Total	\$ 603,321		\$ 548,000	\$ 515,337
Expenditure				
Advertising	\$ 4,867		\$ 8,000	\$ 5,720
Admin expense	\$ 17,101		\$ 16,000	\$ 10,949
Venue Expense -prac/orals	\$ 20,523		\$ 55,000	\$ 55,159
Venue Expense Prac/Orals AV	\$ 14,159			
Venue Expense catering	\$ 15,914			
Venue Expense - writtens	\$ 7,870		\$ 15,000	\$ 12,776
Venue Expense Invigilators	\$ 6,093			
Payment to Examiners	\$ 44,350		\$ 52,000	\$ 49,227
Legal Expense	\$ 11,233			\$ 7,228
Scanning Expense	\$ 1,158		\$ 1,500	
Salaries	\$ 228,380		\$ 244,799	\$ 189,407
Superannuation	\$ 22,882		\$ 24,339	\$ 16,660
Travel	\$ 56,432		\$ 65,000	\$ 66,277
Venue Expense UK				\$ 4,706
Travel to UK (Cats)			\$ 5,000	
Accommodation	\$ 48,793		\$ 95,000	\$ 98,244
International Accomodation (UK Cats)				\$ 5,265
Teleconference meetings	\$ 76		\$ 500	
Unsuccessful Candidate Counselling	\$ 723		\$ 2,000	\$ 1,466
Examiners Dinner	\$ 9,372		\$ 7,000	\$ 7,097
Venue expense Board of Examiners meeting	\$ 4,889		\$ 8,000	\$ 5,332
ERRS Ongoing expense	\$ 9,872		\$ 7,200	\$ 7,007
Total	\$ 524,687		\$ 606,338	\$ 542,520
Surplus (Deficit)	\$ 78,634		\$ (58,338)	\$ (27,183)

SCIENCE WEEK: AS OF 31 AUGUST 2019		
	2019 Event Final August 2019	2019 Event Budget
Income		
Registration Fees	\$ 443,505	\$356,622
Sponsorship	\$ 12,173	\$15,000
Trade Displays	\$ 75,455	\$135,000
Total	\$ 531,133	\$ 506,622
Expenditure		
Advertising/marketing	\$ 8,377	\$ 12,000
Venue Expense	\$ 166,764	\$ 162,800
AV	\$ 38,132	\$ 42,000
Functions	\$ 13,844	\$ 12,500
Event management platform	\$ 11,325	\$ 11,000
Proceedings	\$ 1,001	
Program	\$ 2,600	\$ 2,100
Conference Bags	\$ 4,430	\$ 2,100
Salaries	\$ 90,074	\$ 107,770
SW Convenor	\$ 8,000	\$ 10,000
Sponsored Breakfasts	\$ 6,103	\$ 7,000
Photographer	\$ 593	\$ 750
Plenary	\$ 749	\$ 3,500
Trade Exhibit Booths	\$ 10,758	\$ 14,000
Misc Expense	\$ 5,422	\$ 3,000
Contingency		\$ 30,000
Total	\$ 368,172	\$ 420,520
Surplus (Deficit)	\$ 162,961	\$ 86,102
Profit from CSW	\$ 162,941	
College retains 50%	\$ 81,471	
Disbursement to Chapters	\$ 81,471	

EXAMINATION DEVELOPMENT FUND: AS OF 29 February 2020				
	2020 Event		Budget 2019/20	2019 Event
Income				
Chapter contributions	\$ 25,025		\$ 25,000	\$ 25,003
College contribution	\$ 75,000		\$ 75,000	\$ 75,000
Returned Surpluses 2018/19	\$ 172			
Total	\$ 100,197		\$ 100,000	\$ 100,003
Expenditure				
		Based on 50 examiners attending		
Examiners Workshop	\$ 53,000		\$ 58,600	\$ 56,879
Board of Examiner initiatives			\$ 16,368	
Project officer wages expense	\$ 21,217		\$ 24,532	\$ 25,806
Project officer Super				
Computer expense	\$ 560		\$ 500	\$ 1,858
Teleconference				\$ 38
ERRS			\$ -	\$ 15,250
Professional fees (Business Analyst)	\$ 2,040			
Meeting expense EMA	\$ 473			
Total	\$ 77,290		\$ 100,000	\$ 99,831
Surplus (Deficit)	\$ 22,907		\$ -	\$ 172

SUMMARY: AS OF 29 February 2020				
	EOFY 2019/20		Budget 2019/20	EOFY 2018/19
Income				
General Account	\$ 673,030		\$ 578,305	\$ 577,459
Examination Account	\$ 603,321		\$ 548,000	\$ 515,337
Total	\$ 1,276,351		\$ 1,126,305	\$ 1,092,796
Expense				
General Account	\$ 618,903		\$ 622,491	\$ 511,183
Examination Account	\$ 524,687		\$ 606,338	\$ 542,520
Total	\$ 1,143,590		\$ 1,228,829	\$ 1,053,703
Surplus (Deficit)	\$ 132,761		\$ (102,524)	\$ 39,093



REPORT OF THE CHIEF EXAMINER 2019-2020

It is my pleasure to present this report on behalf of the Board of Examiners, following a year marked by the unprecedented events of the response to the global pandemic of COVID-19. After careful consideration of the risks and the impacts of government restrictions, Membership examinations for 2020 have been deferred until 2021 and Fellowship examinations postponed to November 2020. Throughout, the safety and wellbeing of our candidates and examiners have remained our highest priority.

Examination development was at an advanced stage when these decisions were made. A special mention should be made to the volunteer examinations teams who have remained supportive and flexible in this difficult time. The multidisciplinary examiners workshop in February was again held with expanded numbers which allowed for greater participation within teams and across subjects.

2019 Examinations

In 2019, a total of 240 candidates sat the membership examinations, of which 152 passed, 38 received a supplementary examination and 50 failed. This resulted in a 63 % overall pass rate.

Twenty-five candidates completed the fellowship examinations, of which twelve candidates passed all components of the examination, seven candidates passed some components of the examination and six candidates failed the examination.

2020 Examinations

Membership examinations have been deferred until 2021. At the time of writing there are 325 candidates have chosen to defer the membership examination in 25 subjects. Ten candidates have withdrawn. The new subjects introduced last year, Veterinary Practice (Equine and Small Animal) have 5 and 9 candidates respectively.

Fellowship examinations have been postponed until 4-5 November for written examinations and 7-9 November for the practical and oral components. There are 19 candidates sitting fellowship examinations over 8 different specialist subjects. One candidate has withdrawn.

In addition to the Chief Examiner, eight other members of the College serve on the Board of Examiners, split into the Training & Credentials and the Examination Committee. The President of the College also serves on the Board in an ex officio role.

Examination Committee (EC)

The EC is chaired by the Assistant Chief Examiner Examinations, (ACE-Ex), Dr Sharanne Raidal, who is supported by Drs Stephen Atkinson, Jennifer Carter, Katherine Briscoe and Petra Muellner.

The EC has continued its important role of reviewing all membership and fellowship examinations and providing feedback to subject examiners to ensure all examinations provided by the College are maintained at a high standard, conform to College standards and are in line with the guidelines

established by the Chapters. This involves a substantial time commitment for all members of the committee, particularly in the months leading up to the examinations.

Training and Credentials Committee (TCC)

The TCC is chaired by the Assistant Chief Examiner Training and Credentials (ACE-T), Dr Peter Bennett. He is supported by Drs Linda Abraham and Lydia Hambrook.

The TCC continues to assess Training programs and Credential documents of Fellowship candidates, their Activity Log submissions, annual supervisor reports and helps candidates resolve any issues arising from training or credentialing.

All Membership and Fellowship subject guidelines are also required to be reviewed at least every five years to ensure that the learning guidelines reflect current knowledge and practice, which the TCC is responsible for in conjunction with the Chapters.

The Board of Examiners continues to review initiatives to support examining teams and also candidates.

The global pandemic has had impacts on training programmes with potentially the greatest impact for the candidates who are nearing the end of their training and who intend to submit credentials in 2020. The Board of Examiners has discussed a range of potential ways that the effects can be managed to reduce the impact on being able to credential this year. Everyone will have to be considered case-by-case in conjunction with the relevant Chapter SSC.

Examination Development Fund projects:

A number of projects are in progress, some of which have been carried forward from 2019. These are:

1. Institutional accreditation: Standardised application forms have been developed for Small Animal Medicine and Surgery for trial with individual Fellowship candidates in identified training institutions. Amendments will be made as required for broader application once a number of candidates have submitted the forms for review.
2. Examination week: Investigation into consolidation of exams into a single exam week format is on hold pending developments in the electronic management of assessment (EMA) project
3. Electronic management of assessment (EMA): Work is continuing with potential service providers and Lianne Connor (contracted business analyst) in the business analysis phase of the project. Requirements for the EMA system are being consolidated and defined to develop a complete solution architecture to implement electronic delivery of examinations.
4. Mentor program: Development of a College wide support structure for mentorship of Membership candidates has commenced but is on hold pending allocation of team members, prioritisation of other projects and consideration of CRM platform to house resources.

Thanks

My thanks must go to our two assistant Chief Examiners, Drs Sharanne Raidal and Peter Bennett, and all members of the Board who have supported me and work incredibly hard in these voluntary positions on behalf of all members.

I would also like to thank our examinations officers, Robyn Pettigrew and Lynda Kennedy as well as the entire College office team, who ably support the Board in its many roles. It is only from having the support of this wonderful team that the Board can deliver as is expected of it.

Another big thank you must be directed to the very large number of examiners and Chapter committee members who work willingly and tirelessly with the College to undertake all the tasks of administering training programs and examinations.

One of the great rewards from serving the College is meeting and working with so many members of our profession. I would also like to thank all those members, examiners and others who have supported the work of the Board over the last 12 months. Thank you to College Members who have pledged their support, such as their services as invigilators, for the Fellowship examinations to proceed. In these unprecedented times, the strength of the College community is shining through.

My last sincere thanks go to our current members of Council, led by our President Zoe Lenard. This group of people have been extraordinary in supporting both my role and that of the Board and this has made the job both easier and more fulfilling.

Dr C. Guy BVSc MANZCVS (Epidemiology, Pharmacology)
Chief Examiner



REPORT OF COUNCIL 2019-2020

1. Council 2019/2020

1.1 Members of Council

President	Z. Lenard	Members	C. S. Mansfield
Chief Examiner	C. Guy		A. Bryce
Honorary Secretary	A. Lane		D. Tabrett
Honorary Treasurer	B. A. Smith		

1.2 Council Meetings

At each council meeting, checks were made on the progress of strategic objectives set in the College's Strategic Plan. These meetings were held in person on July 3 2019, September 15/16 2019 and February 8/9 2020 and by tele-conference on 17 October 2019 and 19 May 2020.

1.3 Council Appointments

The following appointments were made by Council for 2019/2020

Honorary Assistant Secretary (NZ)	A. Bryce
Awards Committee Convenor	A. Bryce
Returning Officer	T. King

Board of Examiners

Chief Examiner	C. Guy	Members	S. Atkinson
			L. Abraham
			K. Briscoe
Assistant Chief Examiner (Training and Credentials)	P. Bennett		J. Carter
			P. Muellner
Assistant Chief Examiner (Examinations)	S. Raidal		L. Hambrook
			Z. Lenard (ex officio)

Finance and Risk Committee

B. Smith	M. Hiscutt
A. Lane	S. Klintworth
G. Edwards	S. Alderman
K. Crofts	

2. College Examinations

Due to restrictions put in place because of COVID-19, Membership examinations for 2020 were deferred until 2021. The Fellowship examinations were postponed, and are currently planned to be held in November at the Gold Coast. At the time of writing nineteen members have completed the prerequisites to sit the Fellowship examinations in eight subjects.

3. International Profile of ANZCVS

The international standing and recognition of the College and our qualifications (Fellowship in particular) are important for many of our members. The ANZCVS continues to pursue its aims in the international arena through:

- ANZCVS representation at relevant meetings of international veterinary specialist organisations.
- Building sound relationships with overseas colleges and speciality boards.
- The development of agreed international standards for specialist training and examinations.
- The pursuit and further advancement of the international recognition of ANZCVS Fellowship and Membership qualifications.
- Delivery of Membership examinations in Medicine of Cats UK every alternate year.

4. Membership

There are 2814 Members of the College. Of these, 2182 reside in Australia, 323 in New Zealand and 309 overseas. We continue to attract overseas veterinarians who recognise the value of a College qualification, in addition to the steady stream of locals interested in adding value to their credentials through affiliation with the College.

Growth in Membership over the last five years

Year	Total Membership	Australia	New Zealand	Overseas
2020	2814	2182	323	309
2019	2705	2076	322	307
2018	2580	1989	310	287
2017	2477	1913	300	264
2016	2388	1842	300	246

Deaths

The deaths of Drs J. Baragwanath, N. Law, P. Tinslay, J. McDonald, D. Hutchins, A. Watson, V. Menrath, D. Bryden, R. Elliott and J. Roberts were noted with regret.

Life Membership/Fellowship

Drs R. Baker, P. McAuliffe, A. McLaughlin, R. Arthur, I. Nielsen, M. Paton, G. Hunt, J. Bourne, D. Maddock, P. Ellis, G. Wilson, G. Perry, C. Suann, H. Cheung, B. Britton, E. Sergeant, R. Howlett, R. Stabler, P. Scanlon and Professor K. Johnson were elected to either life membership or life fellowship.

Reinstatements

Drs C. Knight, K. Gregory, H. Kang, J. Cahill, T. Tran, D. Clarke, C. King, C. Elieff, R. Evans and D. Lawton were reinstated as members.

Resignations

Drs J. McKenzie, A. Drew, K. Clarke, D. Hanlon, J. Frater, K. Lay, M. Lee, C. Bowman, K. Dawson, B. Gibbs, W. Bell, L. Genovese, F. Hollinshead and C. Warburton resigned as members.

Associate Membership

Drs N. Choi, E. Mardell, R. Heilmann, M. Mosing, W. Basuki, M. Raillard, B. Heil, J. House, L. Donaldson and M. Ford were elected as associate members.

5. College Awards for 2020

Award	Recipient
Ian Clunies Ross Award	No Award
Fellowship Training Scholarship	Dr Yvette Crowe
Geoff Robins Fellowship Research Grant	Dr Sarah Coall
Meritorious Award	Dr Katherine Briscoe
Meritorious Award	Dr Gabrielle Musk
Most Commendable Paper published in the Australian Veterinary Journal	Colditz, I., Paull, D., Lloyd, J., Johnston, L. and Small, A. (2019) Efficacy of meloxicam in a pain model in sheep
Most Commendable Paper published in the Australian Veterinary Practitioner	Not awarded in 2019
Prize for the Most Commendable Paper published in the New Zealand Veterinary Journal	EL Cuttance, WA Mason, DA Yang, RA Laven, J McDermott & K Inglis (2019) Effects of a topically applied anaesthetic on the behaviour, pain sensitivity and weight gain of dairy calves following thermocautery disbudding with a local anaesthetic
Most Commendable Paper published in an international journal	Edwina JA Wilkes, Jane Heller, Sharanne L Raidal, Robert G Woodgate, and Kristopher J Hughes, 2019. A questionnaire study of parasite control in Thoroughbred and Standardbred horses in Australia Equine Vet J, 2019;00:1-9

6. Chapters

Members of Council regularly liaise with all Chapters throughout the year regarding any issues which need to be brought to the attention of Council. There are now twenty-six Chapters of the College which are:

Anaesthesia and Analgesia	Epidemiology	Radiology
Animal Reproduction	Equine	Small Animal Medicine
Animal Welfare	Feline	Small Ruminant
Aquatic Animal Health	Medicine and Management of Laboratory Animals	Surgery
Avian Health	Oncology	Unusual Pets
Cattle	Ophthalmology	Veterinary Behaviour
Dentistry	Pathobiology	Veterinary Public Health
Dermatology	Pharmacology	Zoo and Wildlife Medicine
Emergency and Critical Care	Pig Health and Production	

The New Zealand Network was established, with an interim committee consisting of Drs Ricketts, Bryce, Cantley and van Dam. An executive committee will be elected at the AGM. The Network has been formed in order to enhance engagement of New Zealand members.

7. Science Week

Unfortunately, College Science Week 2020 was cancelled as a result of COVID-19. The Science Week Committee, however, were determined to deliver high quality scientific education to be of benefit and value for the College members. Therefore, the ANZCVS Online Scientific Series 2020 will be held between July and September 2020. This format and delivery medium are a new venture for the College and it is exciting to see this innovation. Nine Chapters will be presenting sessions for this series: Small Animal Medicine, Medicine and Management of Laboratory Animals, Veterinary Anaesthesia and Analgesia, Epidemiology, Veterinary Public Health, Veterinary Behaviour, Veterinary Oncology, Equine, and Emergency and Critical Care. In addition, the College Office is assisting a number of Chapters to hold online abstract forums (as a complimentary service). The Chapters involved include Small Animal Medicine/Feline, Emergency and Critical Care (TBC), Veterinary Public Health, Epidemiology, and Surgery.

8. Secretariat

The College farewelled Mr Shane Klintworth (Chief Executive Officer) in October 2019 and welcomed Mr Stephen Alderman to the role. Dr Mary Anne Hiscutt (College Manager), Miss Sharon Tinsley (Assistant College Manager), Ms Robyn Pettigrew (Examinations Officer), Mrs Lynda Kennedy (Assistant Examination Officer), Dr Rachel Tan (Project Officer), Mrs Thy Boskovic (Marketing, Membership and Events Coordinator) and Ms Libby Scharf (Administration Assistant) work tirelessly for the College, ensuring the efficient, smooth running of the office in Brisbane. The Council wishes to express sincere appreciation to them.

Amy Lane
Honorary Secretary
5 June 2020

THE AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS

ABN 50 000 894 208



MINUTES OF THE FORTY NINTH ANNUAL GENERAL MEETING OF THE AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS HELD AT THE STAR, GOLD COAST, AT 5.00 P.M. ON FRIDAY 5 JULY 2019

1. PRESENT

Drs Z. Lenard (President), A. Burrows, W. Ricketts, B. Smith, A. Lane, C. Mansfield, C. Guy, A. Bryce, D. Tabrett, P. Bennett, G. Musk, L. Abraham, K. Briscoe, P. Muellner, L. Hambrook, D. Evans, P. Tisdall, F. Galloway, R. Weight, B. Jones, A. Petrey, Y. Indrawirawan, A. Peaston, W. Goodwin, L. Wright, B. Biddle, K. Toyer, McGill, V. Russell, R. Sutcliffe, A. Franklin, K. Kendall, C. Sharp, A. Lam, S. Nixon, L. Gan, G. Wadie, O. James, N. Harding, M. Challoner, M. Zuber, K. Hogan, S. Goldsmid, A. K. Gonzalez Argandona, G. Gorman, M. Roberts, N. Perkins, M. Lui, G. Versluis, R. L'Estrange, D. Merrett, T. Hugo, F. James, A. Stickney, J. White, T. Cashman, C. Medina, O. Marchetti, G. Haitjema, M. Cassiani Lowe, J. Van Dam, C. Cantley, E. Hampson, J. Smith, J. Shorten, J. Rodger, L. Cudmore, N. Bamford, M. Thompson, C. Reddrop, M. Hicks, C. Boyd, M. Awad, N. Kirkwood, E. Jenkins, A. Tayol, R. Bird, A. Wardman, K. Bensch, E. Holden, L. Bass, L. Evans, T. King, E. Watkins, S. Ciaravolo, S. Tso, R. Tan and K. Littlewood.

In attendance: Dr M. Hiscutt, Mr S. Klintworth and Mrs T. Boskovic.

APOLOGIES

Apologies were received from Drs S. Yeomans and P. Moses.

Dr Lenard acknowledged the Office staff for their work in facilitating the examinations and Science Week, the Examinations team of Ms Robyn Pettigrew and Mrs Lynda Kennedy, College Manager Dr Mary Anne Hiscutt, Assistant College Manager Ms S. Tinsley, Project Officer Dr Rachel Tan and Marketing, Membership and Events Officer Mrs Thy Boskovic and Chief Executive Officer Mr Shane Klintworth.

Dr Lenard acknowledged the vision and commitment of the Science Week Committee in delivering a revitalised Science Week in a new location after 18 years at the QT Hotel, allowing for much expanded delegate and industry numbers.

2. COUNCIL Members for 2019/2020

Five nominations had been received for the two vacant positions on Council, and voting had resulted in the re-election to Council of Dr Z. Lenard and the election of Dr D. Tabrett. Dr A. Bryce was elected to Council for a one year term as a result of the resignation of Dr W. Ricketts.

The President informed the meeting that discussion had taken place at the previous Council meeting relating to office bearers for Council 2019-2020 with the following appointments being recommended to the AGM.

President
Honorary Secretary
Honorary Treasurer

Z. Lenard
A. Lane
B. Smith

Chief Examiner	C. Guy
Councillor	C. Mansfield
Councillor	D. Tabrett
Councillor	A. Bryce

Other officers appointed to Council were:

Returning Officer	T. King
Chairman, Awards Committee	A. Bryce
Convenor, Science Week (Industry)	T. J. King
Convenor, Science Week (Program)	W. Goodwin
Honorary Secretary/Treasurer (NZ)	A. Bryce

Dr Lenard acknowledged Dr Burrows, retiring from Council after nine years of service to the College, and Dr Ricketts, retiring from Council after 5 years of service to the College.

3. MINUTES OF THE FORTY EIGHTH ANNUAL GENERAL MEETING

Copies of the Minutes had been circulated to all Members and were available for all attending Members. These Minutes were confirmed as a true record of the meeting. (PB/KT)

4. REPORT OF THE HONORARY TREASURER

A report prepared by Dr B. Smith, the Honorary Treasurer, and the financial statements, including Auditors Report had been circulated to all Members. Dr Smith spoke to the report.

4. 1 Profit and Loss Statement 2018/2019

The consolidated financial position of the College was marginally stronger at year end and was surplus to budget projections. This was primarily a result of increased income (in particular College Science Week) as well as a non-recurring reduction in staff expense associated with the College Strategic Plan of engaging a Chief Executive Officer.

Central operations of the College had again been projected as a moderate (12%) deficit for the current year with the primary contributors being the financial uncertainty with the change in College Science Week venue (balanced event budget projection) and the unavoidable change in College office premises.

Provision had been made in the Central balance sheet for relocation of the College Office. Should this occur retained earnings would be reduced to approximately \$500,000. This was well above required working capital but may limit the College's ability to fund strategic initiatives. Note: Chapter retained earnings would remain unaffected at approximately \$900,000, double the amount held centrally.

The Finance and Risk Committee (FRC) had been tasked by Council to model a range of medium (5 years) to longer term (10 years) financial projections for the College given current business characteristics and financial management. All models risked depletion of financial reserves sufficient to jeopardise operations within 5 – 10 years.

Evaluation of a range of pre-emptive responses had subsequently been considered. The results were that while no single action would be sufficient a set of integrated and coordinated activities would likely be successful. This included the renewal of strategy, development of membership services, renewal of infrastructure, and collaboration between all sections of the College and development of medium to long term investment goals.

Dr Smith noted that the financial organization of the College consisted of “central” and “Chapters” with the combination being “consolidated”.

Statutory Accounts

The 2018/19 College financial year ended with a statutory surplus of \$161,463 compared with deficit of (\$61,015) for 2018/19 and Members' Equity of \$2,316,394 compared with \$2,154,931 for 2017/18. Dr Smith noted that copies of the full audit report were available.

NB: These Accounts were *inclusive* of Chapter Accounts and provided information on the ANZCVS consolidated entity. Accrual accounting was applied to conform to Australian Accounting Standards.

Management Accounts

Management accounts were presented to end of financial year (February 28) and included comparisons as: prior year, completed year compared to budget and provisional budget for 2019/20.

NB: These Accounts were *exclusive* of Chapter Accounts and were intended to provide information on central operations only. Cash accounting was used. Net disbursement from Central Accounts to Chapter Accounts was \$174,024.

General Account

The general account for the 2018/19 financial year was \$86,821 in surplus compared to (\$82,606) deficit for 2017/18. A budgeted deficit of approximately \$18,000 was forecast.

Examination Account

The examination account for the 2018/19 financial year was (\$77,366) in deficit compared with \$95,004 in surplus for 2017/2018. A budgeted deficit of approximately (\$113,000) was forecast.

The marked variability in year on year results reflected the cycle of examination subject offerings and in particular the UK membership in Feline Medicine Examination which was earnings positive and examination income being recognized in the year prior to examination expenses. Accrual accounting methods were under consideration to better represent the College financial operations in this area. Consistent with established practice the College aimed to provide earnings neutral or slightly surplus examinations over the cycle.

The Examination Development Fund

Explanatory Note: This Fund was annually funded by Central contribution (\$75,000) and by the Chapters (\$25,000) and received no external income. Council had resolved that year-end surpluses were retained but deficits would be funded by central contribution to allow large projects with expenses covering multiple financial years. The net additional central contribution to the fund since inception (2014/15) had been \$56,603.

Science Week Account

College Science Week 2018 generated a surplus of \$170,900 compared with \$115,424 in 2017. In line with current College policy, \$119,630 was disbursed to Chapters and \$51,270 was retained centrally (1).

For 2019 Science Week Chapter disbursements have been adjusted to 50% of surplus to allow for the uncertainties associated with a new venue. The projected surplus was approximately \$81,000. Disbursement % and amount would be reviewed against actual results in August.

Financial Assets (from Statutory Accounts)

At call funds were \$1,656,240 compared with \$1,467,257 in 2017/18. Of these funds \$820,413 were held by the College and \$835,827 were held by the Chapters. The 2017/18 balances were \$730,992 and \$736,265 respectively.

Term deposits were \$1,171,849 compared with \$1,053,345 in 2017/18. Of these funds \$904,617 were held by the College and \$267,232 were held by the Chapters. The 2017/18 balances were \$808,705 and \$244,664 respectively.

Net Financial Assets	2018/19		2017/18	
Combined	\$2,316,394		\$2,154,931	
Central	\$1,213,336	52%	\$1,174,026	55%
Chapter	\$1,103,059	48%	\$ 980,929	45%

These amounts were well in excess of what was required by College policy requiring reserves of greater than one year budgeted operating expense (preliminary budget expense 2019/20 \$1,127,305) at year end.

Dr Smith acknowledged the work of the College staff and the members of the Finance and Risk Committee in managing the financial activities of the College and the members of the Finance and Risk Committee for providing oversight and thanked the Chapter treasurers and office bearers who contributed to the growth of the College and its long-term financial viability.

The MOTION (CM/WR) that “the report of the Honorary Treasurer be adopted” was CARRIED

4.2 Budget for 2019/2020

A copy of the proposed budget for 2019/2020 had been circulated with the AGM documents to all Members.

Dr Smith pointed out separate budgets had been prepared for the general, examination, science week and Examination Development Fund accounts, and expenses had been estimated based on the actual amounts spent in the last financial year, and by taking into account any anticipated changes in spending required.

In the General account the budget projected a deficit of \$17,686. Income was based on subscriptions payable by 2,417 members, allowing for some attrition of the current membership.

In the Examination account a deficit of (\$113,338) was projected. Income was based on 280 Membership candidates and 20 Fellowship candidates. Provision had also been included to fund counselling for unsuccessful candidates and professional consultancy advice.

In the Science Week account a surplus of \$80,902 with a conservative budget due to the new venue.

Overall a deficit of (\$132,024) was anticipated for the 2019/2020 financial year.

The MOTION (CM/ WR) that “the budget for 2019/2020 be adopted” was CARRIED.

4.3 Appointment of Auditors

The MOTION (BS/ZL) that “Crowe Howarth, Brisbane be re-appointed as College auditors for 2018/2019 was CARRIED”.

Dr Lenard thanked Dr Smith for his hard work in ensuring the College maintained a healthy and robust financial status.

5. Annual Subscriptions 2020/2021

It was proposed to increase the annual subscriptions to increase general account revenue and strengthen the College's financial position into the future.

To consider the following Notice of Motion (ZL/KT) "That the annual College Membership fees for 2020/2021 be increased to \$A190 plus the appropriate GST and the equivalent for New Zealand members at the exchange rate applying at the end of the current financial year" was **CARRIED**.

6. REPORT OF THE CHIEF EXAMINER

Dr C. Guy, the Chief Examiner, presented her report, copies of which had been circulated to all Members.

Dr Guy thanked everyone who had been involved in delivering the examinations. She acknowledged that examining was a weighty responsibility and required a great deal of work from the volunteer teams, both examiners and Board of Examiners. She thanked them for their dedication to the College and to the candidates. Dr Guy thanked Council for their support, the CEC and examiners and the office staff and acknowledged the huge job that they had performed.

Dr Guy reported that the Board continued to fulfil its role in producing the annual examinations in both Membership and Fellowship on behalf of the College Chapters. The Board strived to maintain a sensible balance between the workloads of the examining teams, whilst maintaining validity and integrity of the examinations which protected both the candidates and the College itself.

This year the multidisciplinary examiners workshop was expanded in order to accommodate greater numbers of the large examining teams in Small Animal Medicine, Small Animal Surgery and Veterinary Emergency and Critical Care. It was considered that the examiners in these subjects would benefit from the didactic material and interaction with other disciplines.

At the same time the Board of Examiners and Council also held face to face meetings. This required a large personal time commitment for all, but such continued face-to-face meetings enabled more robust and efficient discussions and were essential for the ongoing work of the Board.

Dr Guy reported that in 2018 a total of 273 candidates sat the Membership examinations, of which 194 passed, 26 received a supplementary examination and 53 failed. This resulted in a 71.1% overall pass mark. Twenty-seven candidates completed the Fellowship examinations, of which twelve candidates passed all components, eleven candidates passed some components of the examination and three candidates failed the examination.

Dr Guy reported that in the 2019 examination period 253 candidates registered an intention to sit, and 240 candidates had sat Membership examinations at the Gold Coast, 152 had passed, a pass rate of 63%. Thirty-two candidates were offered supplementary examinations. Twenty-five candidates sat Fellowship examinations of which twelve passed, with eighteen passing at least one component.

Dr Guy reported that there were a record number of Fellowship candidates in training, 76 currently, with a record number of annual supervisor reports to be reviewed (69), with some training programs still to be reviewed.

Dr Guy reported that the definition of membership had been reviewed at the recent Board of Examiners meeting to better align the standards of membership and more clearly characterise the qualification to the community, to employers and to clients.

This year there were two new membership examination subjects –General Practice Equine and General Practice Small Animal; there had been successful candidates in both these subjects.

Dr Guy outlined the roles of the two sub committees of the Board of Examiners.

The Examination Committee (EC) was chaired by the Assistant Chief Examiner Examinations, Dr Sharanne Raidal, who was supported by Drs Stephen Atkinson, Gabby Musk, Katherine Briscoe and Jennifer Carter.

The Examination Committee had continued its important role of reviewing all Membership and Fellowship examinations and providing feedback to Subject examiners to ensure all examinations provided by the College were maintained at a high standard and were in line with the guidelines established by the Chapters. This involved a substantial time commitment for all members of the committee, particularly in the months leading up to the examinations.

The Training and Credentials Committee (TCC) was chaired by the Assistant Chief Examiner Training and Credentials, Dr Peter Bennett, ably supported by Drs Linda Abraham and Tias Muurlink as the current Board of Examiners members serving on the TCC.

The Training and Credentials Committee continued to assess Training programs and Credential documents of Fellowship candidates, their Activity Log submissions, and annual supervisor reports and help candidates resolve any issues arising from training or credentialing.

All Membership and Fellowship subject guidelines were also required to be reviewed at least every five years to ensure that the guidelines reflected current knowledge and practice, which the TCC was responsible for in conjunction with the Chapters.

Dr Guy noted that the Board of Examiners continued to review other initiatives to support examining teams and also candidates.

Dr Guy reported that the Board of Examiners and College office were currently working on a number of projects, some of which were carried forward from 2018. The projects were:

1. Institutional accreditation: Development of documentation for Fellowship candidates in identified training institutions.
2. Maintenance of Credentials (MOC): Development of processes to facilitate implementation of a multi-level MOC program.
3. Examination week: Investigation into consolidation of exams into a single exam week format.
4. Electronic Assessment: Investigation of platforms to facilitate electronic delivery of assessment.
5. Mentor program: Development of a College wide support structure for mentorship of Membership candidates.
6. Science Week Digital Recording: Ongoing capture of content at Science Week.

Based on member feedback and in consideration of the increase in efficiency and capacity, the Board and Council were progressing the change to electronic assessment with electronic delivery of examinations scheduled for 2021. Genix Systems had been identified as the preferred provider and preliminary scoping and assessment of the College's requirements was scheduled to commence in October 2019.

Dr Guy acknowledged the commitment by all members of the Board of Examiners and thanked them for the time and effort they had expended on behalf of the Board. In addition she thanked the examinations officers, Robyn Pettigrew and Lynda Kennedy as well as the entire College office team, who ably supported the Board in its many roles.

The MOTION (ZL/BS) that the report of the Chief Examiner be adopted was CARRIED.

7. REPORT OF THE HONORARY SECRETARY

Dr W. Ricketts, the Honorary Secretary presented his report, a copy of which had been circulated to all members.

7.1 Council Meetings

Council met in person in Surfers Paradise on 4 July 2018, 15/16 September 2018 and 9/10 February 2019 and by tele-conference on 14 May 2019.

At each meeting a check was made on the progress made towards achieving the strategic objectives set in the College's Strategic Plan.

7.2 Council Appointments

The following appointments were made by Council for 2018/2019

Honorary Assistant Secretary (NZ)	W. Ricketts
Chairman, Awards Committee	A. Lane
Returning Officer	G. M. Robins

Board of Examiners

C. Guy	Chief Examiner
P. Bennett	Assistant Chief Examiner (Training and Credentials)
S. Raidal	Assistant Chief Examiner (Examinations)
S. Atkinson	
L. Abraham	
K. Briscoe	
T. Muurlink	
G. Musk	
J. Carter	
Z. Lenard (ex officio)	

Finance and Risk Committee

B. Smith	G. Edwards
W. Ricketts	A. Lane
K. Crofts	S. Klintworth
K. Hudson	
M. Hiscutt	

7.3 College Examinations

Examinations for Membership and for Fellowship of the College were held in conjunction with the College Science Week in Surfers Paradise in July as was the usual practice. In 2019 twenty-five members sat the Fellowship examinations in nine subjects, and two hundred and fifty-seven candidates were enrolled to sit Membership examinations in eighteen subjects.

7.4 International Profile of ANZCVS

The international standing of the College and the international currency of our qualifications (Fellowship in particular) are important for many of our members. The ANZCVS continues to pursue its aims in the international arena through:

- ANZCVS representation at relevant meetings of international veterinary specialist organisations

- Building sound relationships with overseas colleges and speciality boards
- The development of agreed international standards for specialist training and examinations
- The pursuit and further advancement of the international recognition of ANZCVS Fellowship and Membership qualifications.
- Conducting Medicine of Cats (UK) every second year.

7.5 Membership

There were currently 2705 Members of the College. Of these, 2076 resided in Australia, 322 in New Zealand and 307 overseas. It was pleasing to note that an increasing number of overseas veterinarians recognised the value of a College qualification, in addition to the steady stream of locals interested in adding value to their credentials through affiliation with the College.

Deaths

The deaths of Drs B. Parkinson, S.J. Miller, W. Geering, P.J. Ketterer, H. Manus, S. Krstic, A. Sinclair, L. Whitten, J. Nicholls, T.J. McClure, S. Coles, P.W. Daniels, P. Ladds, F. Manahan and Z. Dakic were noted with regret.

Life Membership/Fellowship

Drs H. Burbidge, D. Kennedy, R. Hopkirk, R. Whittington, D. Rendell, I. Roth, L. Corner, R. Andrewartha, R. Blair, W.P. Holm, J. Ferguson, E. McMillan, R. Butler, P. Gibbs, M. Evans and M. Matthews were elected to either life membership or life fellowship.

Reinstatements

Drs S. Tai, J. Berman, R. Davies, and D. Parker were reinstated as members.

Resignations

Drs S. Britton, S. Rowe, and S. Copeland resigned as members.

Associate Membership

Drs A. Stewart, V. Poirier, T. Horikawa, J. Hyatt, S. Helmond, C. Joone, L. Santos, P. Sharp, M. Le Chevoir, S. Taylor and K. Bayley were elected as associate members.

7.6 College Awards

The Ian Clunies Ross Award for 2019 was awarded to Professor Joanne Devlin. The 2019 Fellowship Training Scholarship was awarded to Dr Madeleine Roberts and the Geoff Robins Fellowship Research Grant to Dr Alexandr Mastakov.

The prize for the Most Commendable Paper published in the Australian Veterinary Journal in 2018; “Automated Identification of intensive animal production locations from aerial photography” was awarded to Drs K.J. Sheffield, J.C. Hunnam, T.N. Cuzner, E.M Morse-McNabb, S.M. Sloan, J. Nunan, J. Smith, W. Harvey, and H. Lewis.

The Prize for the Most Commendable Paper published in the New Zealand Veterinary Journal in 2018; “Antimicrobial usage and risk of treatment for mild to moderate clinical mastitis cases on dairy farms following on-farm bacterial culture and selective therapy” was awarded to Drs S. McDougall, J. Niethammer and E.M. Graham.

The Prize for the Most Commendable Paper published in an international journal in 2018; “Changes in duodenal CD163-positive cells in dogs with chronic enteropathy after successful treatment” was awarded to Drs J. Dandrieux, L.M. Martinez Lopez, A. Stent, A. Jergens, K. Allenspach, C.J.. Nowell, S.M. Firestone, W. Kimpton, and C.S. Mansfield.

7.7 Chapters

Members of Council regularly liaised with all Chapters throughout the year regarding any issues which needed to be brought to the attention of Council. There were now twenty-five Chapters of the College:

Anaesthesia and Analgesia	Oncology
Animal Reproduction	Ophthalmology
Animal Welfare	Pathobiology
Aquatic Animal Health	Pharmacology
Avian Health	Radiology
Cattle	Small Animal Medicine
Dentistry	Small Ruminant
Dermatology	Surgery
Emergency and Critical Care	Unusual Pets
Epidemiology	Veterinary Behaviour
Equine	Veterinary Public Health
Feline	Zoo and Wildlife Medicine
Med & Management of Laboratory Animals	

7.8 Science Week

College Science Week 2019 would be held at The Star Convention Centre Broadbeach, Gold Coast. This was an opportunity for the College to expand Science Week in a new venue, allowing for increased attendance. The College AGM and Awards Dinner would be held during Science Week..

Dr Ricketts noted that the oral and practical examinations would be held at the QT Hotel, Surfers Paradise in 2020.

7.9 Secretariat

It was noted that Mr Shane Klintworth (Chief Executive Officer), Dr Mary Anne Hiscutt (College Manager), Miss Sharon Tinsley (Assistant College Manager), Ms Robyn Pettigrew (Examinations Officer), Mrs Lynda Kennedy (Assistant Examination Officer), Dr Rachel Tan (Project Officer) and Mrs Thy Boskovic (Marketing, Membership and Events Coordinator) continued to ensure the efficient, smooth running of the office in Brisbane; sincere appreciation was expressed to them.

The MOTION (BS/CM) that the Honorary Secretary's report be adopted was CARRIED

8. BUSINESS ARISING

Dr Lenard invited Mr Shane Klintworth to the stage to discuss the College office premises.

Mr Klintworth explained the process followed to arrive at the purchase of AVA House. Terms had been agreed upon and contracts were currently under review and it was anticipated that the College would own AVA House by mid to late August.

8. LOCATION OF THE 50th ANNUAL GENERAL MEETING

Dr Lenard advised that the 50th Annual General Meeting would be held at The Star Convention Centre Broadbeach, Gold Coast on the 10 July 2020 in conjunction with College Science Week.

9. MEETING CLOSE

In closing the meeting Dr Lenard thanked all attendees for their participation.