



## HONORARY FELLOWSHIP POLICY

Policy number	1.6	Version	2
Drafted by	M. Hiscutt	Approved by Council on	11 April 2021
Responsible person	CEO	Scheduled review date	April 2026

### **Purpose**

The purpose of this policy is to document the eligibility and nomination process for Honorary Fellowship of the Australian and New Zealand College of Veterinary Scientists.

If there is any uncertainty about any aspect of this policy, contact the Chief Executive Officer or College Manager through the College Office.

### **Policy**

The ANZCVS Council may, in accordance with regulations made by it, from time to time admit as Honorary Fellows of the College persons, whether or not holding veterinary qualifications, who in the opinion of Council have rendered exceptional service to Veterinary Science or the practice thereof or Eminent Veterinary Scientists who have been actively involved in the affairs of the College, provided that the number of such persons elected in any one year shall not exceed six (6).

Subject to the following provisos, an Honorary Fellow:

1. shall be entitled to enjoy the privileges of Membership of the College except those of voting or holding office but shall be liable to none of the obligations imposed upon Members of the College
2. shall take no part in governing the College
3. shall not be liable to pay fees, subscriptions or levies.

Provided always that Honorary Fellows who are Veterinary Scientists shall be eligible for election as Directors and appointment as Officers of the College, if (unless otherwise waived by the Council) they elect in writing to pay the appropriate fees, subscriptions and levies payable by other Members of the College and accept the obligations associated with such office or appointment. Honorary Fellows who are elected as Directors or appointed as Officers of the College, shall be entitled to vote at general meetings of the College and at meetings of the Council.

Candidates who have previously withdrawn from, or failed, Fellowship examinations, or failed to credential in their discipline, may not be eligible for Honorary Fellowship in that field.

Recipients of an Honorary Fellowship are entitled to use the postnominals FANZCVS (Honorary).

The award of Honorary Fellow does not confer any eligibility for specialist status in Australia or New Zealand.

Approval Date 11 April 2021



## HONORARY FELLOWSHIP PROCEDURES

Procedures number	1.6	Version	2
Drafted by	College Manager	Approved by CEO on	11 April 2021
Responsible person	CEO	Scheduled review date	April 2023

### **Responsibilities**

The Chief Executive Officer is responsible for initial assessment of nominations for Honorary Fellowship and the presentation to Council of suitable applicants via the Awards Convenor.

### **Procedures**

- Nominations for Honorary Fellowship shall be made through the College Office using the Honorary Fellowship nomination form (appendix A)
- At least three nominators are required
  - All nominators need to be members
  - At least one nominator should be a Fellow
  - Self-nominated applications will not be accepted
- Nominators are not required to be in the same field as the nominee
- Nominators will declare how they know the nominee and outline their working relationship, and provide information in support of the nominee's exceptional service and/or eminence in the profession. The College Conflict of Interest Policy will apply to all nominations (any conflicts should be clearly communicated).
- Nominees must show evidence of exceptional service to veterinary science (that is, service that is deemed to be at the highest level and exceeds that of other actively engaged people in the profession) or prolonged and high level involvement in the College. Evidence should cover the following categories:
  - Research and scholarship, including higher degrees, publications
  - Learning, teaching and mentorship
  - Skills and experience
  - Active involvement in the College, including but not limited to service in Chapters, for College Science Week, Board of Examiners, Council, examinations (Membership level). For each category dates are required.
  - Leadership in the field
  - Other: any other information which is deemed worthy to the nomination.
- There is a 200 word limit for each category. Service in all 6 categories is not necessarily required.
- Additional information will not be sought by the College. Any information submitted late to the process will not be considered in that round.
- Once dates of service are verified, the nomination will be sent to the Awards Convenor for assessment of merit.
- The Awards Convenor will present the nomination with a written recommendation to Council at an annual meeting convened for that purpose.
- Nominators will be advised of the outcome. The College will not provide details regarding why an application was unsuccessful.

Approval Date 11 April 2021

- The College will not enter ongoing discussions about individual applications or their outcome with unsuccessful candidates or with other members of the College.
- Non-conference of the award does not preclude future re-nomination for the award.
- If conferred, the Honorary Fellowship will be presented to the Nominee at the next Science Week Awards ceremony, following the reading of a short (500 words or less) citation.
- The award of Honorary Fellow does not confer any eligibility for specialist status in Australia or New Zealand.