

How to take online exam via Examena app?



Examena Quick Start Guide

Key Steps

1. Install the Examena app
2. Open the Examena app and sign in
3. Take the exam
4. End the exam

Key Links

Examena Website: <https://examena.edutechonline.com>

Sign in with Microsoft 365 using your anzcvs.org.au email address and password

AvePoint
EduTech Online Services

Sign in with your account

 Sign in with Microsoft 365

Click here to login with your anzcvs.org.au account

User ID

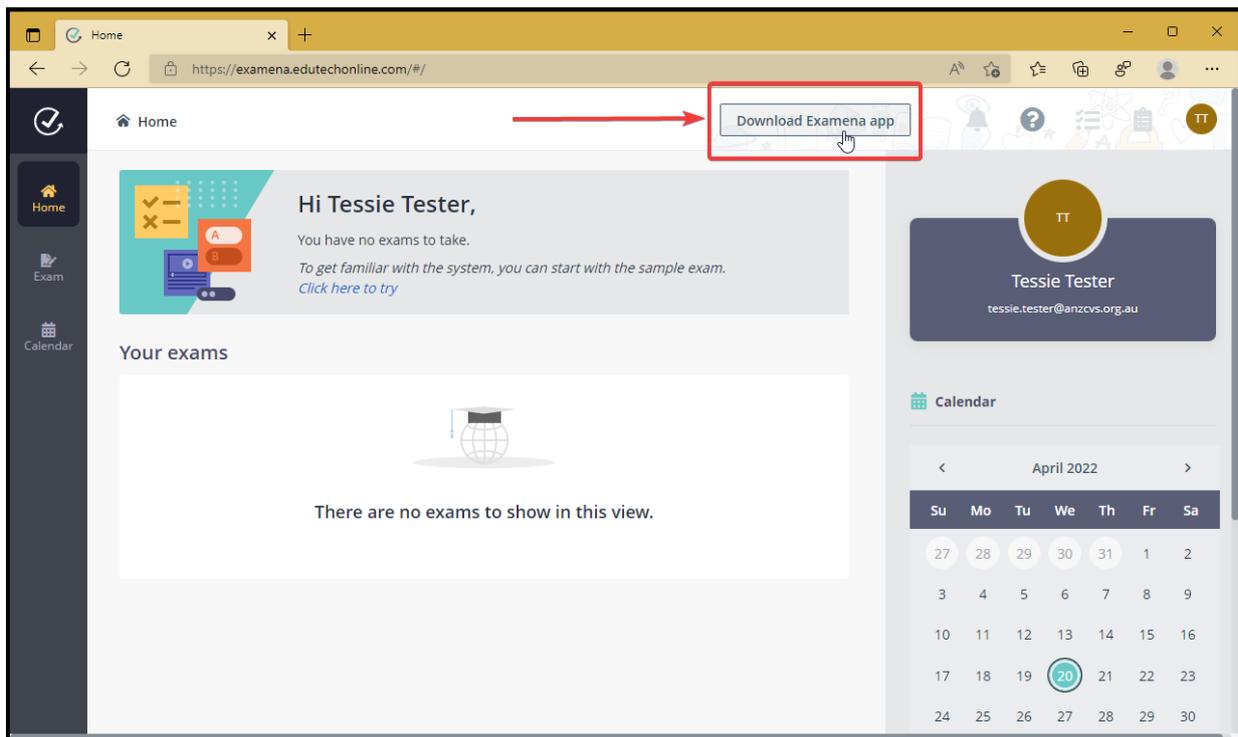
User ID Do not enter email here

Password [Forgot password?](#)

Password Do not enter password here

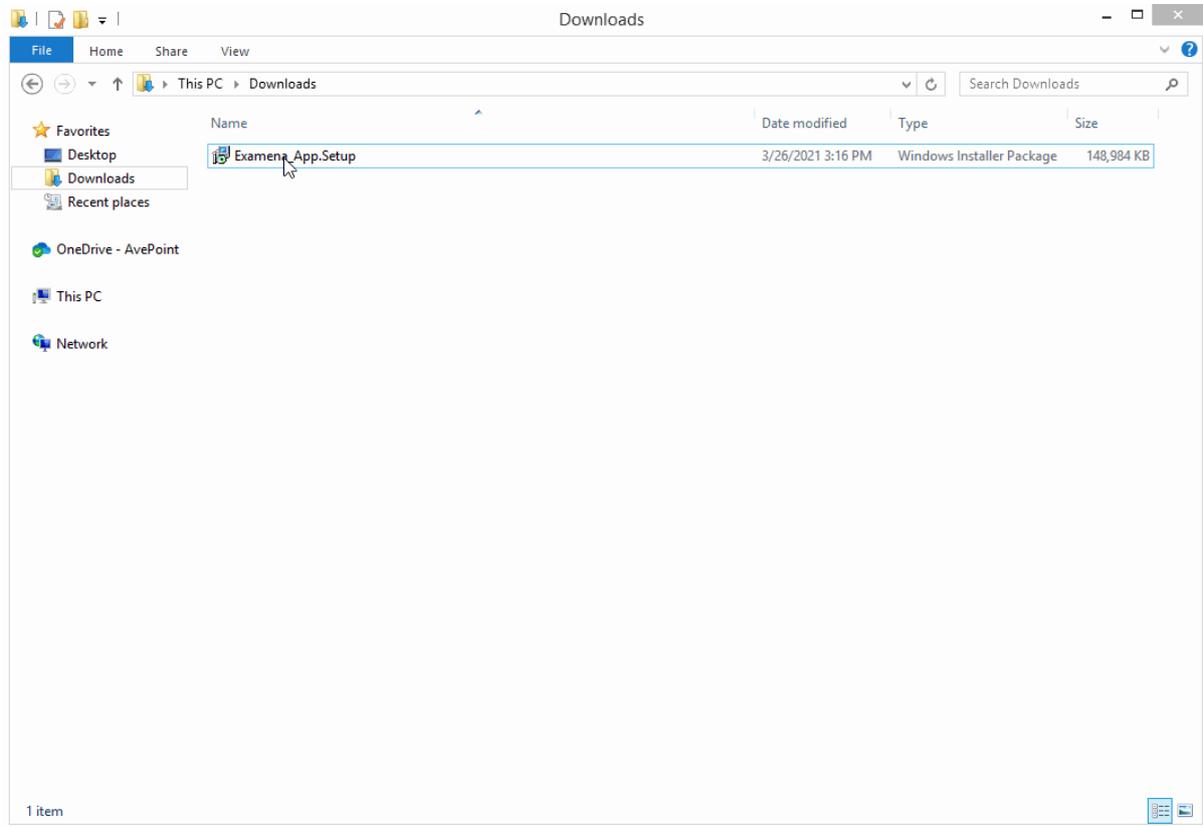
First, install the Examena app

Click the **Download Examena app** button to download the app package.



Then, find the **Examina_App.Setup.msi** file, double-click it to start the installation, and follow the instructions in the setup wizard to complete the install.

Restart computer after finishing the install.



Open the Examina app and sign in

Open the Examina App installed on the computer to check for the closed-book exams you are registered for or click **Enter exam** on the Web portal directly. If the exam is a closed-book exam, the system will automatically open the AvePoint Examina app.

The screenshot shows the Examina web portal dashboard for user Alice. The interface includes a navigation sidebar on the left with options for Home, Exam, Calendar, and Reports. The main content area features a welcome message: "Hi Alice, You have 1 exam ongoing." Below this, a section titled "Your exams" lists an exam: "MT2021 - Math 101 MT" with details: Exam time (4/1/2021 11:00 - 12:00), Total questions (6), Full marks (100), and Exam type (Closed-book). A prominent "Enter exam" button is visible. To the right, there is a user profile card for Alice and a calendar for April 2021, which highlights the 1st as an "Exam" event.

Download Examina app

Home

Hi Alice,
You have 1 exam ongoing.

Your exams [See all](#)

MT2021 - Math 101 MT

Exam time 4/1/2021 11:00 - 12:00
Total questions 6
Full marks 100
Exam type Closed-book ⓘ

Enter exam

Alice
NestorW@M365x698445.On.Microsoft.com

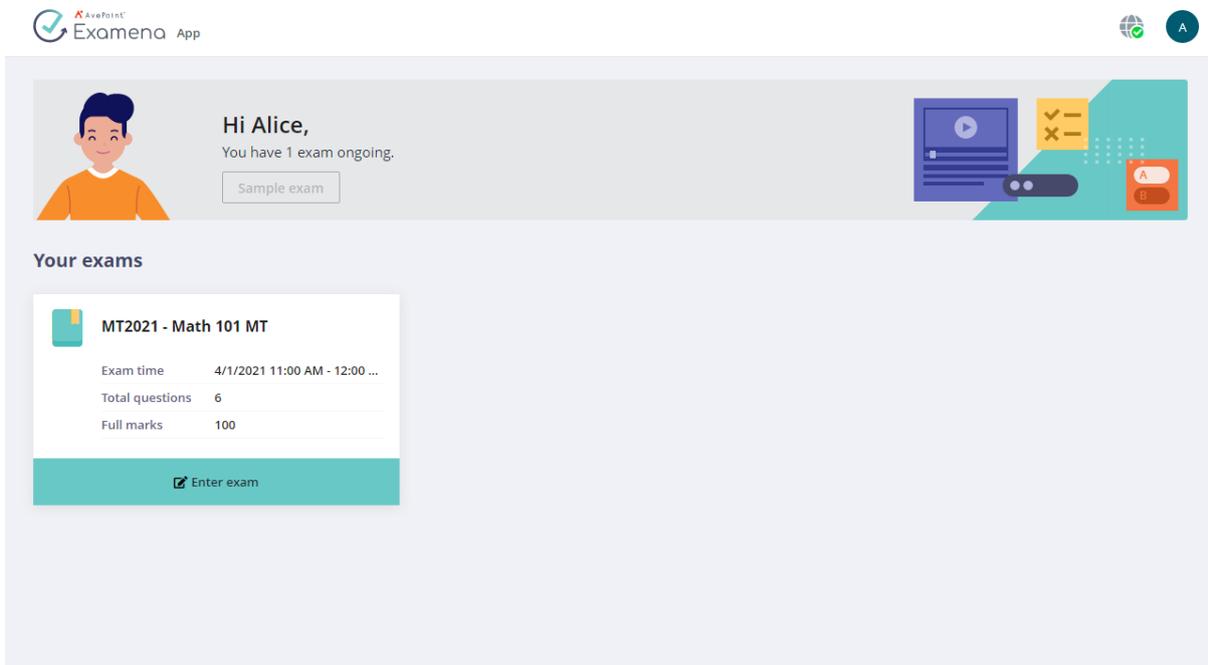
Calendar

Exam Holiday Event

April 2021

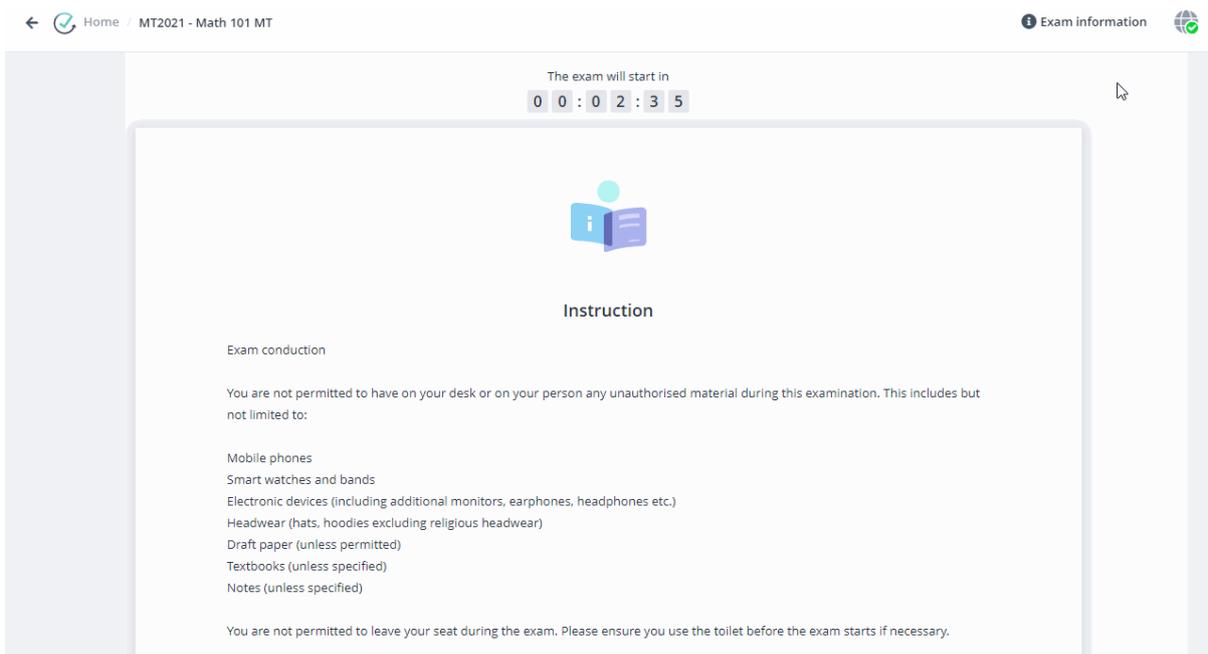
Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24

In the Examena app, you will see the number of the ongoing and upcoming exams that have been arranged for her on the top banner.

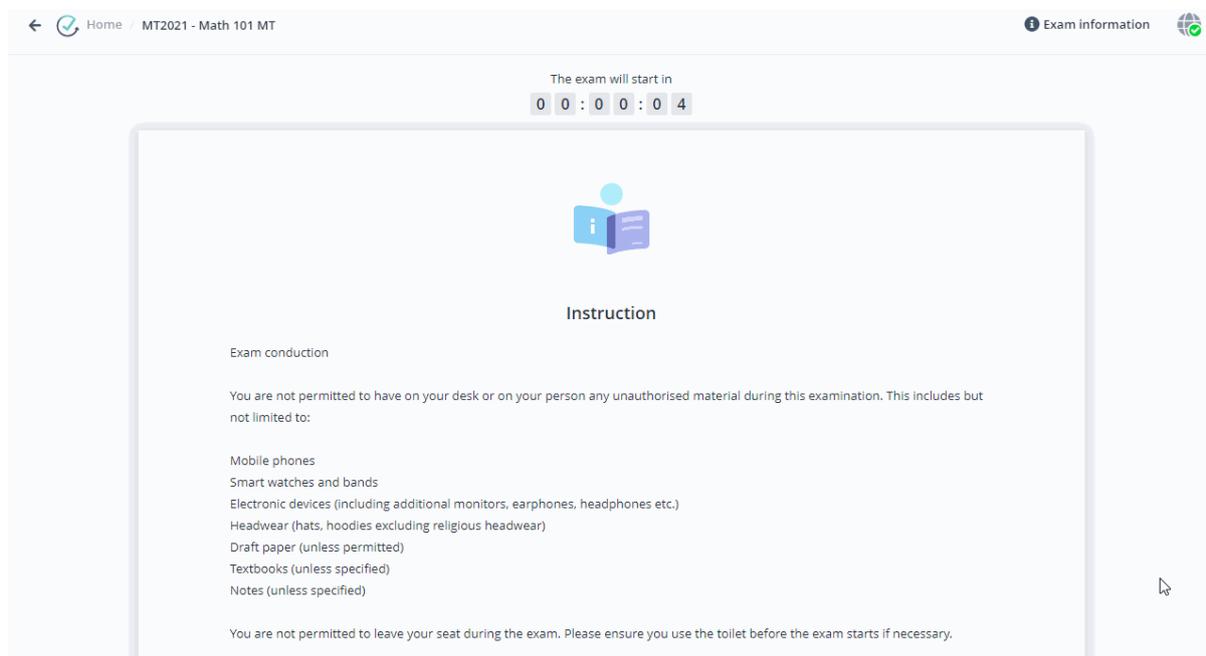


For example, view the Math 101 exam in the **Your exams** section and then enter the exam.

A countdown timer is displayed on the top for exam start time. You can check the exam information, read the instructions carefully, and perform face verification before the exam starts.



When the exam time reaches, click **Start now** to take the exam.



Changing the size of the right or left side of the screen.

The screen is divided into 2 main sections with a menu on the left. To increase or decrease the size of the 2 main sections, use your mouse to click and drag the 3 dots in the middle of these 2 screens to the left or right to change the size of each section.



Question 4

Marks: 30

An 18-year-old grey Arabian mare has presented for evaluation of infertility.
Answer **both** parts of this question:

Sub-questions:

a

b



Question 4a

Marks: 10

right sided nasal discharge. A left dorsal to right ventral oblique image obtained from this horse's skull is depicted. Please provide your interpretation of this image.



Auto saved at 20:18:04

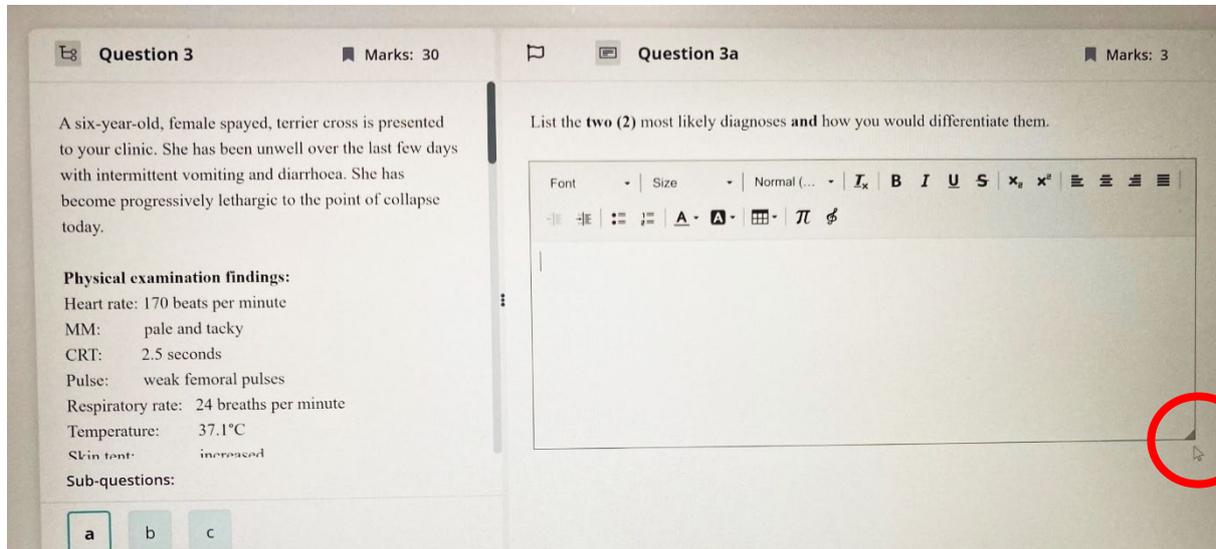
End exam

Previous question

Next question

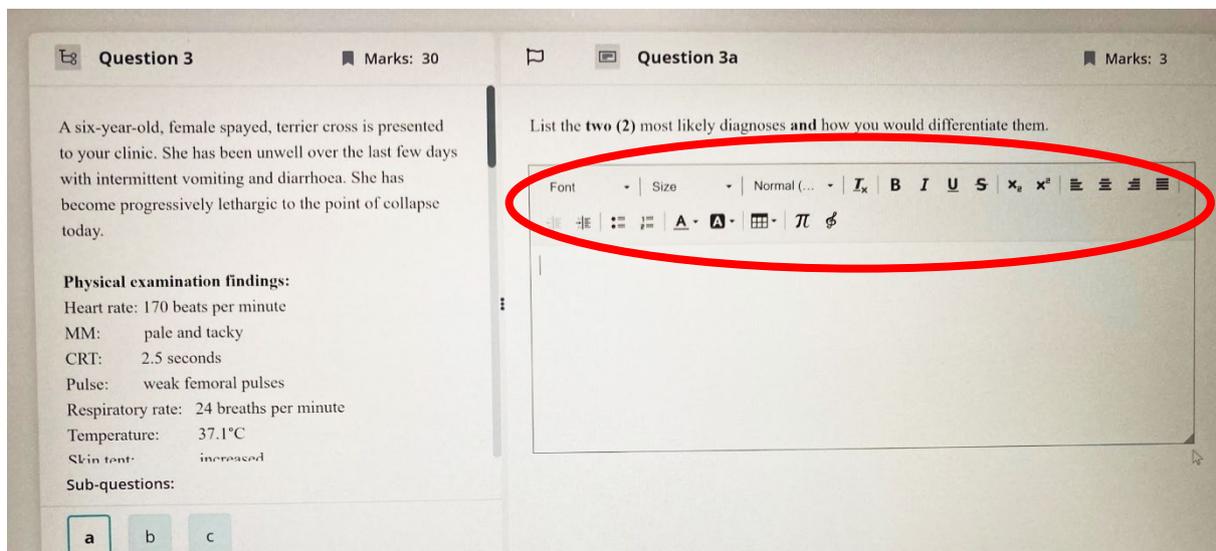
Answer box expansion.

For each question, the answer box appears on the right side of the screen. If you would like to make the answer box larger to see more of your answer, use your mouse and click and drag on the grey triangle in the bottom right of the answer box (circled below) to make it larger



Text formatting.

Please use the text editor menu on the top of the answer box to alter font, size, paragraph formatting, add tables and use symbols.



Full screen images and zoom.

To make any image full screen in size, double click on the image in the question.

Question 4 Marks: 30

An 18-year-old grey Arabian mare has presented for evaluation of infertility.
Answer **both** parts of this question:

Sub-questions:
a b

Auto saved at 20:18:34

Question 4a Marks: 10

discharge. A left dorsal to right ventral oblique image obtained from this horse's skull is depicted. Please provide your interpretation of this image.

End exam Previous question Next question →

Once in full screen mode, you can use the buttons on the top right of the screen to zoom in and out and close the image.

Skull_Right_Oblique-1.jpg

Zoom in Zoom out Close

The candidate must complete all the questions before the countdown is over.

Examena app Exam information  00:58:22

>

 **Question 1** Marks: 10

The measures of the angles of $\triangle QRS$ are $m\angle Q = 2x + 4$, $m\angle R = 4x - 12$, and $m\angle S = 3x + 8$. $QR = y + 9$, $RS = 2y - 7$, and $QS = 3y - 13$.
The perimeter of $\triangle QRS$ is

A. 11

B. 20

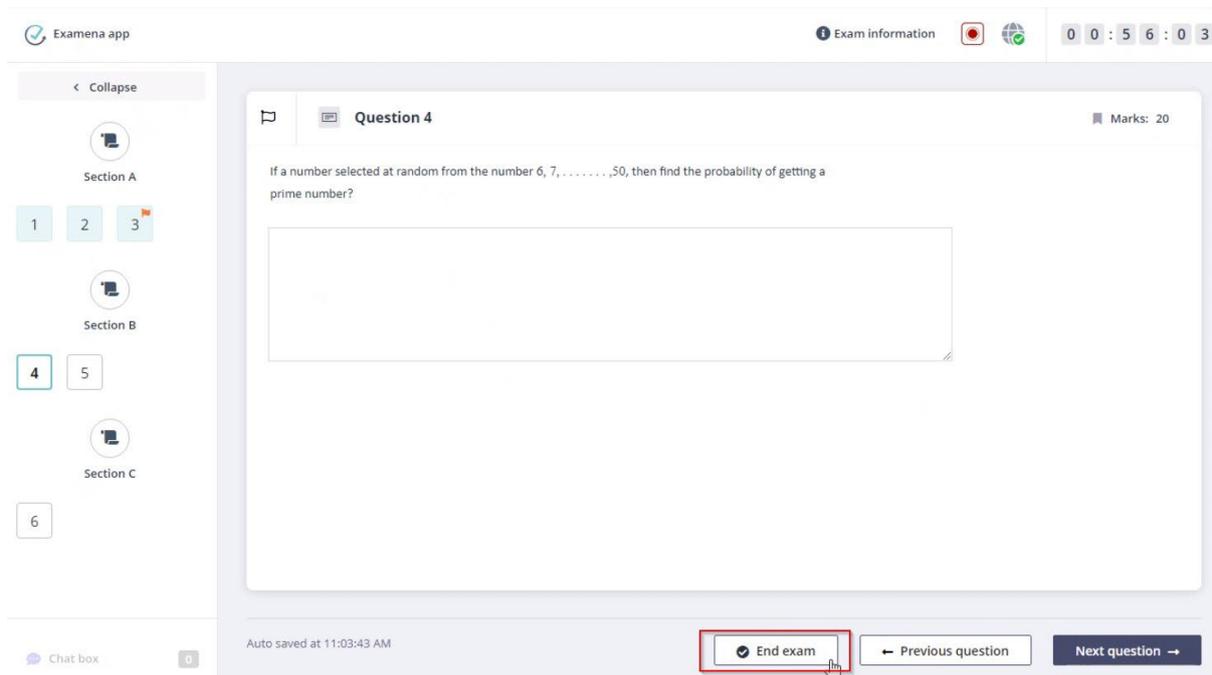
C. 44

D. 55

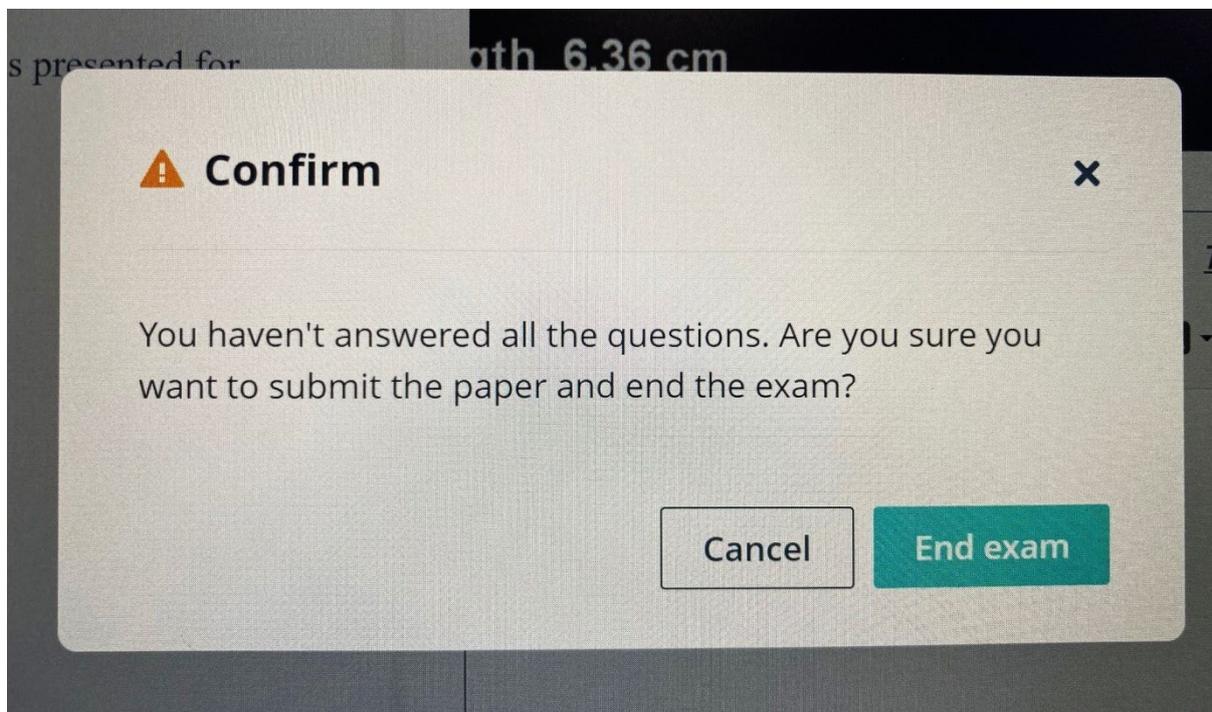
  

End the exam

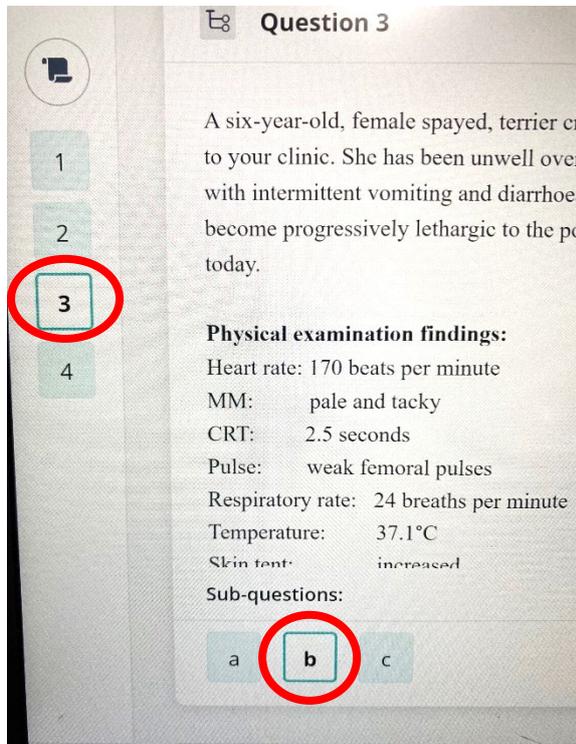
After reviewing all the answers, Alice clicks **End exam** to submit the paper and end her exam. If Alice did not finish all the questions when the time is up, the exam will be automatically ended.



If you end the exam and you have not answered all the questions (i.e., some answer boxes are blank), the App will issue you a warning to confirm you want to submit the exam.



Unanswered questions can be easily identified as they appear on the left menu as white in colour with a solid green outline. If a question has unanswered sub-questions, these will also be white in colour with a solid green outline. This is opposed to answered questions which are shaded in green without an outline.



After the exam has been submitted, you can exit the app directly by clicking the Exit button on the App. It will then release your system for normal use.

