



## **POLICY ON CONTINUING EDUCATION ALLIANCES**

### **1. General**

- 1.1. The College and/or its Chapters may conduct seminars or courses, or assist in the development of seminars or courses conducted by organisations that share its objectives, provided there are clear benefits through doing so for the College, its members or College examination candidates.
- 1.2. Participation in a seminar/course conducted or assisted by the College and/or its Chapters shall not be a prerequisite for sitting College examinations and shall not be taken as a guarantee of success at College examinations.
- 1.3. Individuals who deliver seminars or courses must not act as College examiners in the same year

### **2. College Assistance for the Development of Seminars or Courses Conducted by other Organisations**

- 2.1. College and/or Chapter Cooperation with organisations who share the College objectives shall not be exclusive.
- 2.2. The College and/or its Chapters shall remain autonomous at all times.
- 2.3. The College and/or its Chapters shall not endorse or promote another organisation or its products.
- 2.4. Seminar content, College activities and College standards shall not be influenced by commercial issues or commercial considerations.

### **3. Seminars or Courses Conducted by the College**

- 3.1. Content of seminars or courses conducted by the College and/or its Chapters must be updated each time the seminar or course is delivered.
- 3.2. All seminars or courses offered by the College and/or its Chapters must be delivered in a timely fashion.
- 3.3. Presenters in seminars or courses conducted by the College and/or its Chapters must not act as examiners in the same year.
- 3.4. It is contingent on the Chapter delivering the seminar/course to maintain quality control.

- 3.5. Budgets and financial records for all seminars or courses conducted by Chapters must be copied to the College Office. Charges incurred when offering the seminars and courses are expected to translate to a fair cost levied to course participants.
- 3.6. Chapters must ensure they comply with GST legislation requirements when collecting seminar or course fees. For advice on this contact the College Office.
- 3.7. Chapters are accountable to College Council and must conduct seminars or courses in compliance with this policy.