



Hardship fee waivers

Clause 6.1 of the Constitution includes the following:

The Council may at its discretion exempt any Member from payment of fees on the grounds of great hardship.

The Council has delegated this power to the Executive Officer on the following grounds:

- The phrase 'great hardship' should according to its ordinary dictionary meaning, be a substantial burden;
- The Executive Officer should take into consideration that if an exemption is not made, the likelihood of the member ceasing their membership, and any past service to the College;
- The Executive Officer may grant an exemption to both College and Chapter fees for a maximum of one year at a time;
- The Executive Officer must inform the Council at its next general meeting of a summary of exemptions granted.

Generally,

- If the application is based in medical grounds, the Executive Officer may request a medical certificate to verify the claim,
- If the application is based on other extenuating circumstances, the Executive Officer may request a statutory declaration to support the claim.
- All correspondence and documentation associated with the matter will be kept strictly confidential.

An applicant may ask for the Executive Officer's decision to be reviewed by the Council at its next meeting.