

THE AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS

ABN 50 000 894 208



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22 May, 2015.

Dear College Member or Fellow,

Annual General Meeting

Notice is hereby given that the 45th Annual General Meeting of the Australian and New Zealand College of Veterinary Scientists ABN 50 000 894 208 will be held in the Sunset Room, First Floor, QT Gold Coast Hotel, Surfers Paradise, Gold Coast, Queensland on Friday 10 July 2015 at 5.30 p.m.

Please find enclosed the following documentation for the Annual General Meeting:

1. Agenda
2. Honorary Treasurer's report, including financial statements and budget
3. Chief Examiner's report
4. Honorary Secretary's report
5. AGM Minutes

It is recommended that you bring all these materials with you to the AGM at Surfers Paradise. Copies of the audited 2014/2015 financial statements are available on request to the College office and will also be available at the 45th Annual General Meeting.

I look forward to seeing you at the Annual General Meeting.

Yours sincerely,

Caroline S. Mansfield
President.



**45th ANNUAL GENERAL MEETING
Of
The Australian and New Zealand College of Veterinary Scientists
ABN 50 000 894 208**

**Sunset Room, First Floor, QT Hotel, Surfers Paradise,
Gold Coast, Queensland
at 5.30 p.m. on Friday 10 July 2015**

AGENDA

ORDINARY BUSINESS

1. Welcome and apologies.
2. To declare the names of Councillors and office bearers for 2015/16.
3. To confirm the Minutes of the 44th Annual General Meeting held at the QT Gold Coast Hotel, Surfers Paradise on 11 July 2014.
4. To receive and consider the Report of the Honorary Treasurer:
 - 4.1 To receive and adopt the Report of the Honorary Treasurer, and the Financial Statements for the year ended 28 February 2015.
 - 4.2 To receive and adopt the 2015/16 budget.
 - 4.3 To appoint auditors.
5. To receive and consider the Report of the Chief Examiner.
6. To receive and consider the Report of the Honorary Secretary.
7. To transact any other business legally brought forward:
8. Location of 46th Annual General Meeting
9. Closure

W. Ricketts
Honorary Secretary

Copies of the Minutes of the 44th Annual General Meeting, and audited 2014/2015 financial statements are available on request to the College office and will also be available at the 45th Annual General Meeting.

AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS

Honorary Treasurer's Report 2014-15

Summary

The funds held in interest bearing accounts by the College at the end of the College's 2014/15 financial year had grown in the past 12 months by 14%. The entire financial equity of the College which was reported for the first time in the 2013/2014 treasurer's report was not available from the College auditors at the time this report was written so I will report this figure in my verbal report at the AGM. Nevertheless the growth in funds in interest-bearing accounts reflects the sustained growth of the College over the past 5 years.

I want to particularly thank Elaine Lowe, the College Manager for her dedicated work over 30 years in managing the day to day work of the college including its finances. The 2014/15 College financial year ended with a surplus of \$164,432, approximately 78% higher than the budgeted figure.

The College's overall financial position remains strong and the Council is implementing policies to maintain the College's sustainable growth. In 2015/16 the College will reserve \$100,000 in a separately accounted Examination Improvement Fund. This is a substantial investment in the skills of our examiners and improving our examination resources and systems. These are the bedrock on which the College is based.

The health of the College's finances reflects the trust that our profession has in the quality and value of the qualifications offered by the College. This bodes well for the future of the veterinary profession in its pursuit of scientific excellence in the 21st century.

General Account

Income in the general account was 7% greater than budgeted. Expenses that were significantly lower included bank charges, web expenses, travel and accommodation.

The general account for the 2014-15 financial year was \$190,711 in surplus 11% better than budget.

Examination Account

This year income from a large number of candidates sitting Membership and Fellowship examinations in Australia has put the examination account income 12% above budget.

The end result for the financial year of the examination account was a loss of \$21,001 one third of the budgeted deficit of \$67,324.

As mentioned above, in 2015/16 the Examination Development Fund will be budgeted separately meaning the costs of the Examiner Training Workshop will therefore be funded from this source.

Science Week Account

A number of income sources from Science Week exceeded the budget projections. College Science Week 2014 generated a profit of \$124,943, within \$300 of the projected budget. In line with current College policy, \$87,460 was disbursed to chapters and \$37,483 was retained and used to offset general College operating costs.

Current Investments

Currently there is \$700,000 invested in fixed term deposits of 8 x \$50,000 and one each of \$100,000 and \$200,000 amounts. The terms of these deposits vary from 1-5 years.

The Cash Management account had a balance of \$493,700.

This amounts to total investment funds of \$1,193,700. This exceeds the 2013/14 total by more than \$162,000, well in excess of what is required by College policy.

Acknowledgements

Many thanks are due to Elaine Lowe and Dr Mary Anne Hiscutt, who manage the day-to-day financial activities of the College. I also thank the other members of staff who keep the wheels of College business moving and all Chapter treasurers and office bearers who have contributed to the growth of the College and its long-term financial viability.

General Explanatory Notes

All amounts in this report are in Australian Dollars.

The College uses a cheque account for daily operating expenses and a cash management account to hold revenue that is in excess of immediate needs. Past years' surplus funds have been invested with the aim of maintaining in retained funds an amount equivalent to approximately one year's expenditure.

For accounting and management purposes only the finances are divided into General, Examination and Science Week accounts. Income from each source is attributed to the relevant account and expenses, including staff salaries and superannuation, are allocated as closely as possible to the area to which they pertain.

The College financial year runs to end of February to enable the year's finances to be finalized and presented to members before the AGM in early July.

This College financial information does not include Chapters funds, which are held in separate individual Chapter operating and investment accounts.

Dr Michael Paton MANZCVS BVSc PhD Grad Cert Animal Welfare
Honorary Treasurer

**FINANCIAL STATEMENTS 2014/2015
AND BUDGET 2014/2015 AND PRELIMINARY BUDGET 2015/2016**

GENERAL ACCOUNT					
	AUST.	NZ (AUD)	ACTUAL	BUDGET 2014/2015	PRELIMINARY BUDGET 2015/2016
Income					
Annual Subs	\$292,555	2,590	\$295,145	\$295,395	\$307,648
Interest	\$25,870	49	\$25,919	\$37,238	\$22,000
Proceeds of Awards Dinner	\$17,216		\$17,216	\$17,000	\$17,500
College Products	\$986		\$986	\$500	\$500
Trade Booths at SW	\$64,461		\$64,461	\$52,800	\$65,000
Surplus from Science Week	\$37,483		\$37,483	\$30,000	\$36,750
Credit card surcharge	\$14,541		\$14,541	\$16,000	\$14,000
Miscellaneous income	\$153		\$153		
Web Site Advertising	\$46,505		\$46,505	\$22,000	\$50,000
Totals	\$499,770	\$2,639	\$502,409	\$470,933	\$513,398
Expenditure					
Accounting	\$15,325		\$15,325	\$14,500	\$16,500
Advertising	\$2,055		\$2,055	\$3,000	\$2,200
Professional consultants				\$1,000	
Bank charges	\$13,927		\$13,927	\$16,000	\$14,000
Venue Expense - Council meetings/SW Expenses/Council/BoE	\$8,858		\$8,858	\$3,500	\$5,000
Hospitality					\$5,000
Awards Dinner	\$28,072		\$28,072	\$25,000	\$30,000
Computer Exp	\$8,421		\$8,421	\$2,500	\$5,000
Web site expenses	\$24,795		\$24,795	\$30,000	\$37,000
Insurance	\$6,067		\$6,067	\$7,000	\$6,000
Medallions, Prizes	\$146		\$146	\$1,000	\$500
Scholarship	\$8,500		\$8,500	\$8,500	\$8,650
Cost of booths for SW	\$16,534		\$16,534	\$11,000	\$16,500
Research Grant	\$3,000		\$3,000	\$3,000	\$3,000
Travel Grant	\$2,000		\$2,000		\$2,000
International Travel	\$2,637		\$2,637	\$1,000	\$2,500
Domestic travel and accommodation	\$7,332		\$7,332	\$15,000	\$10,000
Office Rental	\$25,305		\$25,305	\$25,500	\$25,000
Postage & Freight	\$6,855		\$6,855	\$6,500	\$6,500
Printing & Stationery	\$8,355		\$8,355	\$10,000	\$7,000
Merchandise	\$335		\$335	\$2,000	\$1,000
Office Equipment	\$1,081		\$1,081	\$500	\$1,000
Salaries	\$99,082		\$99,082	\$95,461	\$93,173
Superannuation	\$11,347		\$11,347	\$9,069	\$8,851
Training Courses/Conference attenda	\$2,242		\$2,242	\$2,000	\$5,000
Teleconference Meetings	\$3,978		\$3,978	\$3,000	\$4,000
Telephone	\$1,645		\$1,645	\$2,000	\$1,500
Marketing					\$2,500
Miscellaneous Expenses	\$632		\$632	\$1,000	
Examination Development Fund					\$84,000
Refund overpaid booth	\$3,172		\$3,172		
Total	\$311,698	\$2,639	\$314,337	\$299,030	\$403,374
Surplus (Deficit)	\$188,072	\$2,639	\$190,711	\$171,903	\$110,024

EXAMINATION ACCOUNT					
	AUSTRALIA	NZ(\$AUD)	ACTUAL	BUDGET 2014/2015	PRELIMINARY BUDGET 2015/2016
Income					
Fell Exams	\$120,981		\$120,981	\$86,870	\$88,780
Mem Exams	\$267,852		\$267,852	\$229,950	\$261,200
Mem. Exams UK				\$30,660	\$26,120
Total	\$388,833		\$388,833	\$347,480	\$376,100
Expenditure					
Advertising	4,112		4,112	\$6,500	\$5,000
Venue Expense -prac/orals	50,668		50,668	\$50,000	\$55,000
Venue Expense - writtens and invigilators	\$10,414		\$10,414	\$7,500	\$12,000
Postage and Freight	\$6,554		\$6,554	\$4,500	\$8,000
Printing & Stationery	\$1,128		\$1,128	\$1,500	\$1,500
Salaries	\$111,697		\$111,697	\$158,041	\$148,084
Superannuation	\$11,347		\$11,347	\$15,013	\$14,067
Extra observers				\$1,000	\$1,000
Travel	\$43,296		\$43,296	\$42,500	\$45,000
Venue Expense UK	\$2,774		\$2,774	\$5,000	
Travel to UK (Cats)	\$3,266		\$3,266	\$3,500	
Accommodation	\$52,570		\$52,570	\$60,000	\$55,000
Teleconference meetings	\$1,450		\$1,450	\$5,000	\$2,000
Testamurs	\$942		\$942	\$1,250	\$1,000
Refund exam Fees	\$35,524		\$35,524		
Unsuccessful Candidate Counselling	\$881		\$881	\$1,500	\$1,000
Examiner Workshop	\$33,830		\$33,830	\$20,000	
Payment to Examiners	\$32,538	\$6,843	\$39,381	\$32,000	\$35,550
Totals	\$402,991	\$6,843	\$409,834	414,804	384,201
Surplus (Deficit)	-\$14,158	-\$6,843	-\$21,001	-\$67,324	-\$8,101

EXAMINATION DEVELOPMENT FUND		
	ACTUAL	PRELIMINARY BUDGET 2015/2016
Income		
Chapter contributions		\$16,000
College contribution		\$84,000
Total		\$100,000
Expenditure		
Examiner workshop venue		\$12,000
Travel		\$14,000
Accommodation		\$9,000
Board of Examiner initiatives		\$65,000
Total		\$100,000

SCIENCE WEEK			
	SW 2014	BUDGET 2014/2015	PRELIMINARY BUDGET 2015/2016
Income			
Registration Fees	\$289,970	\$280,000	\$290,000
Sponsorship			\$500
Total	\$289,970	\$280,000	\$290,500
Expenditure			
Advertising	\$3,725	\$2,500	\$4,000
Venue Expense inc audio visuals	\$128,713	\$120,000	\$130,000
Printing and Stationary	\$5,917	\$4,500	\$6,000
Salaries	\$14,809	\$21,216	\$15,000
Registration refund	\$7,109	\$2,015	\$8,000
Postage	\$3,024	\$4,500	\$3,000
Ipad Prizes	\$745		\$1,000
Merchandise	\$985		\$1,000
Total	\$165,027	\$154,731	\$168,000
Surplus (Deficit)	\$124,943	\$125,269	\$122,500
Profit from CSW	\$124,943		
College retains 30%	\$37,483		\$36,750
Disbursement to chapters	\$87,460		\$85,750

SUMMARY			
	ACTUAL	2014/2015 BUDGET	PRELIMINARY BUDGET 2015/2016
Income			
General Account	\$499,770	\$470,933	\$513,398
Examination Account	\$388,833	\$335,000	\$376,100
Total	\$888,603	\$805,933	\$889,498
Expenditure			
General Account	\$314,337	\$299,030	\$403,374
Examination Account	\$409,834	\$414,504	\$384,201
Total	\$724,171	\$713,534	\$787,575
Surplus (Deficit)	\$164,432	\$92,399	\$101,923

AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS

2014/2015 REPORT OF THE CHIEF EXAMINER

It is my continued pleasure to present this report on behalf of the Board of Examiners following another busy year. The Board has continued to fulfil its role in producing the annual examinations in both Membership and Fellowship on behalf of the College Chapters. The Board strives to maintain a sensible balance between the workloads of the examining teams, whilst maintaining validity and integrity of the examinations which protects both the candidates and the College itself.

Another successful Examiner Workshop was held this year at the Gold Coast where examining teams across a number of different subjects attended. It has been our intent that over the three years these workshops have been held, that as many Chapters as possible would have the opportunity to attend.

During this time, an in face meeting with the full Board and also College Council was also undertaken. This requires a large personal time commitment for all, but such continued in face meetings enable more robust and efficient discussions and are essential for the ongoing work of the Board.

This year, the examination submission deadline was pushed back to early March which appears at the time of writing to have enabled more timely and complete submissions.

2014 Examinations

In 2014, a total of 176 candidates sat the membership examinations, including Medicine of Cats oral examination in the UK. This resulted in a 68% overall pass rate. An additional twelve candidates received a supplementary examination.

Twenty candidates completed the fellowship examinations, with twelve passing all components and eight failing all or some components of the examination. This equated to a 60% pass rate compared to 46% pass rate in 2013. Of the eleven candidates attempting the Fellowship examination for the first time, seven passed all components.

2015 Examinations

At the time of writing there are currently 186 candidates sitting the Membership examination, with 25 sitting the Fellowship examination.

In addition to the Chief Examiner, eight other members of the College serve on the Board of Examiners, split into the Training & Credentials and Examination Committee.

Examination Committee (EC)

The EC is chaired by the Assistant Chief Examiner Examinations, (ACE-Ex), Dr Carolyn Guy, who is supported by Drs Stephen Atkinson, Trudi McAlees and Sharanne Raidal .

The EC has continued its important role of reviewing all Membership and Fellowship examinations and providing feedback to Subject examiners to ensure all examinations provided by the College are maintained at a high standard and are in line with the guidelines established by the Chapters. This involves a substantial time commitment of all members of the committee, particularly in the months leading up to the examinations.

Training and Credentials Committee (TCC)

The TCC is chaired by the Assistant Chief Examiner Training and Credentials (ACE-T), Dr Tias Muurlink. He is ably supported by Drs Peter Bennett, Katherine Briscoe and Gabby Musk as the current Board of Examiners members serving on the TCC.

The TCC continues to assess Training programs and Credential documents of Fellowship candidates, their Activity Log submissions, annual supervisor reports and helping candidates resolve any issues arising from training or credentialing.

All Membership and Fellowship subject guidelines are also required to be reviewed at least every five years to ensure that the learning guidelines reflect current knowledge and practice, which the TCC is responsible for in conjunction with the Chapters.

Last year a decision was made that all Fellowship candidates must complete a mandatory 'Intention to Sit' by the 30th June the year prior to sitting their Fellowship examination. This has appeared to allow a more seamless appointment of examiners with a more definitive candidature identified earlier.

The Board of Examiners is continuing to review other initiatives to support examining teams and also candidates.

Work is on-going in the move towards introducing Institutional Accreditation for Candidates training in Fellowship programs. With the change a few years ago to Activity Log summaries, the reporting requirements for candidates have been markedly reduced, and such accreditation would also further reduce this workload. Those subjects classed as Category 1 subjects will likely be progressed initially.

The Board of Examiners has also recently discussed the use of computers during the examinations. There are many issues regarding computer based written examinations and the recommendation from the Board of Examiners was that the current system remain unchanged, although it was recognised this would need to be readdressed in the future.

This is my final report as Chief Examiner for the College. I have been involved with the Board of Examiners and the College for a large number of years which I have thoroughly enjoyed and it has been a privilege to act as Chief Examiner for the last two of these. Dr Tias Muurlink is the Chief Examiner elect with Dr Bennett taking on the role as Assistant Chief Examiner of the Training and Credentials Committee. Dr Guy continues in charge of the Examination Committee.

The College plays an important role in the workings of the Australian and New Zealand veterinary scene, and I would encourage all members to become actively involved, whether it is on Chapter executives, examining, mentoring or serving on the Board or making themselves available for Council. It is your College and it will only continue to grow and develop in the way you wish, if members all contribute.

Thanks

My thanks must go to all members of the Board who have supported me and work incredibly hard in these voluntary positions on behalf of all members.

As always, my thanks must go to the wonderful team within the College office and to the support of the Council led by President Dr Caroline Mansfield. Your continued advice and support of the Board has been greatly appreciated.

Dr Mark Owen BVSc DipECVDI FANZCVS MRCVS
Chief Examiner

AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS

REPORT OF COUNCIL 2014-15

1. Council 2014/2015

1.1 Members of Council

President	C. S. Mansfield
Chief Examiner	M. Owen
Honorary Secretary	W. Ricketts
Honorary Treasurer	M. Paton
Members	R. H. Labuc
	P. Moses
	A. K. Burrows

1.2 Council Meetings

Council met in person in Surfers Paradise on 10 July 2014 and 14 February 2015 and by tele-conference on 18 August, 27 October 2014 and 11 May 2015.

At each meeting a check is made on the progress made towards achieving the strategic objectives set in the College's Strategic Plan (2012-16). It is gratifying to see the substantial progress that has been made.

1.3 Council Appointments

The following appointments were made by Council for 2014/2015

Honorary Assistant Secretary (NZ)	W. Ricketts
Awards Committee Convenor	A. Burrows
Returning Officer	G. M. Robins

Board of Examiners

M. C. Owen	Chief Examiner
T. Muurlink	Assistant Chief Examiner (Training and Credentials)
C. Guy	Assistant Chief Examiner (Examinations)
S. Atkinson	
P. Bennett	
K. Briscoe	
T. McAlees	
S. Raidal	
G. Musk	
C. Mansfield (ex officio)	

2. College Examinations

Examinations for Membership and for Fellowship of the College will be held in conjunction with the College Science Week in Surfers Paradise in July as is the usual practice. At the time of writing twenty seven members have completed the prerequisites to sit the Fellowship examinations in ten subjects, and one hundred and eighty two candidates are enrolled to sit the Membership examinations in eighteen subjects.

3. International Profile of ANZCVS

The international standing of the College and the international currency of our qualifications (Fellowship in particular) are important for many of our members. The ANZCVS continues to pursue its aims in the international arena through:

- ANZCVS representation at relevant meetings of international veterinary specialist organisations
- Building sound relationships with overseas colleges and speciality boards

- Participation in discussions with overseas colleges and speciality boards about the structure of the ANZCVS, its role in veterinary specialisation and advanced education in Australia and New Zealand, and the relationship its members would like with equivalent overseas colleges.
- The development of agreed international standards for specialist training and examinations
- The pursuit and further advancement of the international recognition of ANZCVS Fellowship and Membership qualifications.

4. Membership

There are 2322 Members of the College. Of these, 1788 reside in Australia, 298 in New Zealand and 236 overseas. It is very pleasing to see that an increasing number of overseas veterinarians recognise the value of a College qualification, in addition to the steady stream of locals interested in adding value to their credentials through affiliation with the College.

Deaths

The deaths of Drs T. Bagust, M. Copland, D. Bayvel, R. Butterfield, M. Harrison, H. Black, I. Parsonson, J. Whittem, A. Jopp and S. Dennis were noted with regret.

Life Membership/Fellowship

Drs. R.I.E. Smith, R. Cook, R. Wilson, J. Craven, K. McSporran, R. Wilson, S. Gray, S. Church, G. Struthers, J. Field, F. Hoyle, and R. Buddle were elected life members or fellows.

Reinstatements

Drs. A. Thompson, J. Sinclair, R. Lam, R. Carslake, A. Philbey, K. Lott, C. Cantley, J. Baird, C. Khursandi and I. Burton were reinstated as members.

Resignations

Drs. K. Bird, R. Dunn, F. Allan, C. Moller, A. McKinnon, G. Smyth, C. Green, R. G. Wilson and J. Lorenz resigned as members.

Associate Membership

Drs. S. Nguyen, A. Dutton, B. Gummow, A. Sparkes, D. Hoolahan and S. Gordon were elected as associate members.

5. College Awards

The Ian Clunies Ross Award for 2015 was awarded to Dr. Robert J. Love. The College Prize will not be awarded in 2015.

The Kesteven Medal was awarded to Dr. Anthony Forman.

The Fellowship Training Scholarship for 2015 was awarded to Drs. Edwina Wilkes and Amy Williamson and the Geoff Robins Fellowship Research Grant to Dr. Michelle Sutherland.

The Prize for the Most Commendable Paper published in the Australian Veterinary Journal and the Prize for the Most Commendable Paper published in the Australian Veterinary Practitioner will be announced at the College Awards Dinner.

The Prize for the Most Commendable Paper published in the New Zealand Veterinary Journal in 2014 "The pharmacokinetics of methimazole in a novel lipophilic formulation administered transdermally to healthy cats" was awarded to Drs. KE Hill, MA Gieseg, J Bridges and JP Chambers.

The Prize for the Most Commendable Paper published in an international journal in 2014; "Bending strength and stiffness of Canine Cadaver Spines after fixation of a Lumber Spinal fracture-luxation using a novel unilateral stabilization technique compared to traditional dorsal stabilization" was awarded to Drs. D Hall, SR Snelling, DC Ackland, W Wu and JM Morton.

6. College Publications

This year the College Courier was distributed in electronic format only. This has allowed for an expanded format and content and an attractive presentation.

7. Chapters

Members of Council regularly liaise with all Chapters throughout the year regarding any issues which need to be brought to the attention of Council. There are now twenty one Chapters of the College which are:

Anaesthesia, Emergency & Critical Care	Veterinary Behaviour
Animal Welfare	Animal Reproduction
Avian Health	Aquatic Animal Health
Cattle	Dentistry
Epidemiology	Equine
Feline	Ophthalmology
Pathobiology	Pharmacology
Radiology	Small Animal Medicine
Surgery	Dermatology
Zoo and Wildlife Medicine	Oncology
Small Ruminant	

8. Science Week

College Science Week 2015 will be held at the QT Gold Coast Surfers Paradise. This will bring together both the membership and fellowship examinations followed by a 3 day scientific meeting including the College AGM and Awards Dinner.

The Scientific Meeting is aimed at presenting 'cutting edge' topics mainly by fellows and members of the College.

9. Secretariat

Mrs. Elaine Lowe (College Manager), Mr. Kim Hudson (Executive Officer), Dr. Mary Anne Hiscutt (Assistant College Manager), Miss Sharon Tinsley (Administrative Assistant) and Ms. Robyn Pettigrew (Examinations Officer) work tirelessly for the College, sometimes under considerable pressure. They continue to ensure the efficient, smooth running of the office in Brisbane. The Council and I'm sure the membership wish to express sincere appreciation to them.

Wayne Ricketts

Honorary Secretary

20 May 2015

THE AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS

ABN 50 000 894 208



MINUTES OF THE FORTY FOURTH ANNUAL GENERAL MEETING OF THE AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS HELD AT THE QT GOLD COAST HOTEL, SURFERS PARADISE AT 5.30 P.M. ON FRIDAY 11 JULY 2014

1. PRESENT

Drs. P. A. Moses (President), R. H. Labuc, N. Williamson, C. Mansfield, b. Jones, K. Briscoe, P. Bennett, M. Thompson, M. Sharman, D. Merrett, S. Atkinson, C. Guy, A. Harvey, A. Sparkes, K. Heading, L. Hambrook, E. Bell, F. James, C. Broome, H. Milner, A. Witham, R. Malik, W. Ricketts, A. Franklin, R. Greer, M. Parker, G. Catt, A. Taylor, M. Campbell, D. McLelland, J. Waring, M. Zuber, B. Rees, D. Mills, R. Mills, J. Nicholls, A. Lane, K. Eccleshare, R. Read, A. Peaston, P. Mansell, A. Burrows

Mrs. E. Lowe attended as College Manager and Minute Secretary.
Mr Kim Hudson attended as Executive Officer.

APOLOGIES

Apologies were received from Drs. B.A. Woolcock, R. Campbell, H. Langford, R. Stanley, A. Bryce, D. Monks and C. R. Bellenger.

2. COUNCIL

The President, Dr. P. A. Moses, announced five nominations had been received for the two vacant positions on Council. He pointed out to comply with the constitution wherever possible a member from New Zealand should be a member of Council, and therefore Dr. Ricketts had been elected to Council as he was the only nominee from New Zealand. Dr. Mansfield had also been re-elected to Council and would be appointed as the new President at the Awards Dinner.

The President informed the meeting that discussion had taken place at the previous Council meeting relating to office bearers for Council 2014-2015 with the following appointments being recommended to the AGM.

President
Past President
Honorary Secretary
Honorary Treasurer
Chief Examiner
Councillor
Councillor

C. S. Mansfield
P. A. Moses
W. Ricketts
M. Paton
M. Owen
R. H. Labuc
A. Burrows

Other officers appointed to Council were:

Returning Officer	G. M. Robins
Chairman, Awards Committee	A. Burrows
Convenor, Science Week	T. J. King
Honorary Secretary/Treasurer (NZ)	W. Ricketts

3. MINUTES OF THE FORTY THIRD ANNUAL GENERAL MEETING

Copies of the Minutes were available for all attending Members. These Minutes were confirmed as a true record of the meeting.

4. REPORT OF THE HONORARY TREASURER

A report prepared by Dr. M. Paton, the Honorary Treasurer had been circulated to all members. Dr. Paton spoke to the report.

4.1 Profit and Loss Statement 2013/2014

At the end of the 2013/14 financial year the College had recorded an overall surplus of \$161,124. Dr. Paton pointed out that for accounting and management purposes the finances were divided into general, examination and science week accounts, and income and expenses were allocated as closely as possible to the area to which they pertained.

The examination account had recorded a deficit of \$2,330. Dr. Paton reported that income from a larger number of candidates sitting Membership and Fellowship examinations had increased the income 14% over budget. In 2013 the Examiner Training Workshop had also been included in the examination account.

The general account recorded a surplus of \$170,779. Dr. Paton reported most income sources in the general account were close to budget and several expenses were near to or under budget.

Currently investments of \$400,000 were held in fixed term deposits, and the Cash Management account had a balance of \$530,950

The Science Week account recorded a profit of \$134,577, 5% higher than budgeted. Dr. Paton reported in line with current policy 70% of the profit from Science Week was disbursed to Chapters and 30% retained and attributed to the general account to offset general College operating costs.

4.2 Budget for 2014/2015

A copy of the proposed budget for 2014/2015 had been circulated with the AGM documents to all members.

Dr. Paton pointed out separate budgets had been prepared for the general, examination and science week accounts, and expenses had been estimated based on the actual amounts spent in the last financial year, and by taking into account any anticipated changes in spending required.

In the General account the budget projected a surplus of \$166,825. Income was based on subscriptions payable by 2000 members allowing for some attrition of the current membership. Salaries and superannuation had been adjusted to reflect changes in College staffing following the reduced hours of the College Manager and the employment of an Assistant College Manager to work three days per week.

In the Examination account a deficit of \$67,324 was projected. Income was based on 180 membership candidates and 20 fellowship candidates. Revenue had also been included to fund an examiners workshop, counselling for unsuccessful candidates and professional consultancy advice.

In the Science Week account a surplus of \$125,269 had been estimated based on similar attendance numbers to those in 2014. Currently the College retained 30% of the profit and 70% was disbursed to Chapters.

Overall a surplus of \$104,579 was anticipated for the 2014/2015 financial year.

4.3 Annual Subscriptions 2015/2016

Dr Paton reminded the meeting that a Motion has been carried at the 2012 AGM that College annual membership fees would be adjusted annually by a % equivalent to CPI and therefore no discussion would ensue on the annual subscription.

4.4 Examination Fees 2015

Dr Paton reminded the meeting that a Motion has been carried at the 2013 AGM that all College examination fees would be adjusted annually by a % equivalent to CPI and therefore no discussion would ensue on examination fees.

4.8 Appointment of Auditors

Moore Stephens, Brisbane were re-appointed as College auditors.

Dr Moses thanked Dr. Paton for his hard work in ensuring the College maintained a healthy and robust financial status.

5. REPORT OF THE CHIEF EXAMINER

Dr. M. Owen, the Chief Examiner presented his report, copies of which had been circulated to all members.

Dr. Owen reported in 2014 20 candidates had completed the fellowship examinations, 12 had passed all components of the examination, and 8 candidates had failed certain or all components.

At the membership level 166 candidates had attempted the examinations, 111 had passed, 41 had failed, and 12 had received either a supplementary oral or written examination. He pointed out that 10 candidates sitting Medicine of Cats examinations in the UK in August were not included in the reported numbers.

Dr. Owens reported the Board had continued to support individual examiners and Chapters by the provision of another successful Examiner Workshop, which was held in Melbourne in November 2013. Melbourne had been chosen as the location, due to its proximity to the majority of examiners. He said the Board in conjunction with College Council was continuing to review these workshops and other initiatives with the continued goal of ongoing examiner training. He pointed out the Board of Examiners strongly advocated ongoing investment in examiners as one of the most strategically important components of examination planning for the future.

Dr. Owens outlined the roles of the two sub committees of the Board of Examiners.

The Training and Credentials Committee (TCC) continued to assess Training programs and Credential documents of Fellowship candidates, their Activity Log submissions, annual supervisor reports and helping candidates resolve any issues arising from training or credentialing.

All Membership and Fellowship subject guidelines were also required to be reviewed at least every five years to ensure that the guidelines reflected current knowledge and practice, which the TCC was responsible for in conjunction with the Chapters.

This year a decision had been made that all Fellowship candidates must complete a mandatory 'Intention to Sit' by the 30th June the year prior to sitting their Fellowship examination. This was to avoid potential Conflict of Interest problems that could arise when appointing examiners when the final candidature for the examination is not known. Whilst the Credential date of 31st October remained (and by which time all training and publication requirements must be complete), no candidate would be allowed to credential if this 'Intention to Sit' has not been completed by the 30th June.

The Examination Committee had continued its important role of reviewing all Membership and Fellowship examinations and providing feedback to Subject examiners to ensure all examinations provided by the College were maintained at a high standard and were in line with the guidelines established by the Chapters. This involved a substantial time commitment of all members of the committee, particularly in the months leading up to the examinations.

Dr. Owens paid particular tribute to the Assistant Chief Examiners Drs. Tias Muurlink and Carolyn Guy for the energy and diligence that they had applied to their respective roles. He also acknowledged the commitment by all members of the Board of Examiners and thanked them for the time and effort they had expended on behalf of the Board.

In closing his report Dr. Owen also thanked Mr Kim Hudson the current Executive Officer, Mrs. Elaine Lowe College Manager, Ms. Robyn Pettigrew Examinations Officer and Miss Sharon Tinsley Administration Assistant for their hard work and support during the previous year.

6. REPORT OF THE HONORARY SECRETARY

Dr. M. Paton, the Honorary Secretary presented his report, copy of which had been circulated to all members.

6.1 Council Meetings

Council met in person in Surfers Paradise on 11 July 2013 and Melbourne on the 17 January 2014 and by tele-conference on 12 August, 21 October 2013 and 3 March and 28 April 2014.

At each meeting a check is made on the progress made towards achieving the strategic objectives set in the College's Strategic Plan (2012-16). It is gratifying to see the substantial progress that has been made.

6.2 Council Appointments

The following appointments were made by Council for 2013/2014

Honorary Assistant Secretary (NZ)	N. Williamson
Chairman, Awards Committee	C. Mansfield
Returning Officer	G. M. Robins

Board of Examiners

M. C. Owen	Chief Examiner
T. Muurlink	Assistant Chief Examiner (Training and Credentials)
C. Guy	Assistant Chief Examiner (Examinations)
S. Atkinson	
P. Bennett	
K. Briscoe	
T. McAlees	
S. Raidal	
P. A. Moses (ex officio)	

6.3 International Profile of ANZCVS

The international standing of the College and the international currency of our qualifications (Fellowship in particular) are important for many of our members. The ANZCVS continues to pursue its aims in the international arena through:

- ANZCVS representation at relevant meetings of international veterinary specialist organisations
- Building sound relationships with overseas colleges and speciality boards
- Participation in discussions with overseas colleges and speciality boards about the structure of the ANZCVS, its role in veterinary specialisation and advanced education in Australia and New Zealand, and the relationship its members would like with equivalent overseas colleges.
- The development of agreed international standards for specialist training and examinations
- The pursuit and further advancement of the international recognition of ANZCVS Fellowship and Membership qualifications.

6.4 Membership

There were currently 2238 Members of the College. Of these, 1727 resided in Australia, 292 in New Zealand and 219 overseas. Dr. Paton said it was very pleasing to see that an increasing number of overseas veterinarians recognised the value of a College qualification, in addition to the steady stream of locals interested in adding value to their credentials through affiliation with the College.

Deaths

The deaths of Drs J. E. Murray, K. Kelly, A. Warner, J. Auty, P. Gotis-Graham, E. Sykes, and D. Wishart were noted with regret.

Life Membership/Fellowship

Drs. J. Seaman, N. Cooper, D. Belton, P. Canfield, J. Potter, S. Bains, P. Field and K. I. Waterson were elected life members or fellows.

Reinstatements

Drs. M. Frances, S. Tsai, and P. Brogan, were reinstated as members.

Resignations

Drs. J. Berry, C. McClintock and M. Kim resigned as members.

Associate Membership

Drs. A. Harvey, J. Carter, M. Boller, N. Webster, S. Davies and S. Crothers were elected as associate members.

6.5 College Awards

The Ian Clunies Ross Award would not be awarded in 2014. The 2014 College Prize was awarded to Dr. Deborah Monks.

The Kesteven Medal was awarded to Dr. Mary Young.

The 2014 Fellowship Training Scholarship was awarded to Dr. Anna Dengate and the Geoff Robins Fellowship Research Grant to Dr. Matthew Best.

The prize for the Most Commendable Paper published in the Australian Veterinary Journal 'Bioavailability of two L-thyroxine formulations after oral administration to healthy dogs' had been awarded to . Simpson C, Devi JL, Whitem, T.

The Prize for the Most Commendable Paper published in the New Zealand Veterinary Journal in 2013; "A serological survey of leptospiral antibodies in dogs in New Zealand" has been awarded to Drs. AL Harland , NJ Cave, BR Jones, J Benschop, JJ Donald, AC Midwinter, RA Squires & JM Collins-Emerson".

The Prize for the Most Commendable Paper published in the Australian Veterinary Practitioner 'Frequency of hypotension in a historical cohort of anaesthetised dogs undergoing elective desexing' had been awarded to Costa RS, Rasis A, Musk GC, Hosgood G.

The Prize for the Most Commendable Paper published in an international journal; "Exercise-induced inhibition of remodelling is focally offset with fatigue fracture in racehorses" had been awarded to Dr. C. Whitton.

6.6 College Publications

This year the College Courier was distributed in electronic format only. This had allowed for an expanded format and content and an attractive presentation.

6.7 Chapters

Members of Council regularly liaised with all Chapters throughout the year regarding any issues which needed to be brought to the attention of Council. There were now twenty one Chapters of the College which are:

Anaesthesia, Emergency & Critical Care	Veterinary Behaviour
Animal Welfare	Animal Reproduction
Avian Health	Aquatic Animal Health
Cattle	Dentistry
Epidemiology	Equine
Feline	Ophthalmology
Pathobiology	Pharmacology
Radiology	Small Animal Medicine
Surgery	Dermatology
Zoo and Wildlife Medicine	Oncology
Small Ruminant	

The Small Ruminant Chapter combines the interest of Members and Fellows in Sheep, Goats and Deer in order to improve the viability of these areas of veterinary endeavour within the College and to enable an examination mechanism. The College Council is grateful to the new officers of this chapter for providing a future for these interests.

6.8 Science Week

College Science Week 2014 would be held at the QT Gold Coast Surfers Paradise. This will bring together both the membership and fellowship examinations followed by a 3 day scientific meeting including the College AGM and Awards Dinner.

The Scientific Meeting is aimed at presenting 'cutting edge' topics mainly by fellows and members of the College.

6.9 Secretariat

Mrs. Elaine Lowe (College Manager), Mr Kim Hudson (Executive Officer) ,Miss Sharon Tinsley (Administrative Assistant) and Ms. Robyn Pettigrew (Examinations Officer) continue to ensure the efficient, smooth running of the office in Brisbane; sincere appreciation is expressed to them.

7. LOCATION OF THE 45th ANNUAL GENERAL MEETING

- Dr. Moses advised that the 45th Annual General Meeting would be held at the QT Gold Coast Hotel, Surfers Paradise on the 10 July 2015 in conjunction with the College Science Week.

In closing the meeting Dr. Moses thanked all attendees for their participation.

Signed



Philip A. Moses
President



Mrs. E. Lowe
Company Secretary