

THE AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS

ABN 50 000 894 208



Garden City Office Park
Building 3
2404 Logan Road
EIGHT MILE PLAINS QLD 4113
Telephone: 07 3423 2016
Fax: 07 3423 2977
Email: admin@acvsc.org.au

21 May, 2013.

Dear College Members,

Annual General Meeting

Notice is hereby given that the 43rd Annual General Meeting of the Australian and New Zealand College of Veterinary Scientists ABN 50 000 894 208 will be held in the California Room, Ground Floor, QT Gold Coast Hotel, Surfers Paradise, Gold Coast, Queensland on Friday 12 July 2013 at 5.30 p.m.

Please find enclosed the following documentation for the Annual General Meeting:

1. Agenda
2. Honorary Treasurer's report, including financial statements and budget
3. Chief Examiner's report
4. Honorary Secretary's report
5. Proxy Form

It is recommended that you bring all these materials with you to the AGM at Surfers Paradise. Copies of the Minutes of the 42nd Annual General Meeting and audited 2012/2013 financial statements are available on request to the College office and will also be available at the 43rd Annual General Meeting.

Those members who are unable to attend the AGM are encouraged to utilise the enclosed proxy form. Please note that the proxy needs to be received by the Honorary Secretary, Australian and New Zealand College of Veterinary Scientists, Building 3, Garden City Office Park, 2404 Logan Road, EIGHT MILE PLAINS, Qld 4113 before **9.00 a.m. on Wednesday 10 July 2013.**

I look forward to seeing you at the Annual General Meeting.

Yours sincerely

Philip A. Moses
President



43rd ANNUAL GENERAL MEETING
Of
The Australian and New Zealand College of Veterinary Scientists
ABN 50 000 894 208
California Room, Ground Floor, QT Hotel, Surfers Paradise,
Gold Coast, Queensland
at 5.30 p.m. on Friday 12 July 2013

AGENDA

ORDINARY BUSINESS

1. Welcome, apologies and declaration of proxies.
2. To declare the names of Councillors and office bearers for 2013/14.
3. To confirm the Minutes of the 42nd Annual General Meeting held at the QT Gold Coast Hotel, Surfers Paradise on 29 June 2012.
4. To receive and consider the Report of the Honorary Treasurer:
 - 4.1 To receive and adopt the Report of the Honorary Treasurer, and the Financial Statements for the year ended 28 February 2013.
 - 4.2 To receive and adopt the 2013/14 budget.
 - 4.3 **Ordinary Business Motion No.1**
To consider the following Notice of Motion from Council as an ordinary resolution: 'That Membership Examination fees for 2014 remain at AUD \$1,250.'
 - 4.4 **Ordinary Business Motion No. 2**
To consider the following Notice of Motion from Council as an ordinary resolution: 'That European Medicine of Cats Membership examination fees for 2014 remain at AUD \$2,500'
 - 4.5 **Ordinary Business Motion No. 3**
To consider the following Notice of Motion from Council as an ordinary resolution: 'That Fellowship Examination fees for 2014 remain at AUD \$4,250.'
 - 4.6 **Ordinary Business Motion No. 4**
To consider the following Notice of Motion from Council as an ordinary resolution: 'That the Membership Examination Fee and the Fellowship Examination Fee be, in future, increased annually by a % equivalent to CPI, rounded up to the nearest whole dollar, plus the appropriate GST and the equivalent for New Zealand members. The increase will be applied on January 31 each year using the December to December key figure for the CPI index published by the Australian Bureau of Statistics. The exchange rate for New Zealand members will be that applying on January 31 each year.'
 - 4.7 To appoint auditors.
5. To receive and consider the Report of the Chief Examiner.
6. To receive and consider the Report of the Honorary Secretary.

7. To transact any other business legally brought forward:
8. Location of 44th Annual General Meeting
9. Closure

M. Paton
Honorary Secretary

Copies of the Minutes of the 42nd Annual General Meeting, audited 2012/2013 and financial statements are available on request to the College office and will also be available at the 43rd Annual General Meeting.

AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS

Honorary Treasurer's Report 2012-13

General Account

Most income sources were close to budget. The profit from College Science Week (CSW) was less than expected, as was the income from CSW trade booths. Website advertising, which is a new revenue source, earned over \$10,000 in the last financial year.

Many general account expenses ended the year near to or under budget. The areas where expenditure exceeded the budget included computer expenses, medallions and prizes, printing and stationery, salaries and superannuation, and telephone expenses.

Overall, income exceeded expenses and the Examiner Training Workshop held in February this year could be funded entirely from the general account.

The general account for the 2012-13 financial year was a surplus of \$54,010.

Examination Account

Again income from a large number of candidates sitting Membership examinations in Australia has put the examination account income well above budget.

Exam expenses for the venues for the oral exams (last year's exams) exceeded budget, as did advertising, postage and freight, printing and stationery, travel and teleconference meeting expenses.

The overall costs for the UK exams (held in 2012) were lower than budgeted, so the first year of the three year trial was a success.

The end result for the financial year was a deficit of \$10,929.

Science Week Account

After expenses were paid, College Science Week 2012 generated a profit of \$60,955. In line with current College policy, 70% of the profit from Science Week was disbursed to Chapters (\$42,669) and 30% was retained and attributed to the general account (\$18,286) and used to offset general College operating costs.

Current Investments

Currently there is \$400,000 invested in 8 x \$50,000 fixed term deposits, which vary from 1-5 years in duration.

The Cash Management account has a balance of \$428,200

Summary

The 2012-13 College financial year ended with a surplus of \$42,561.

The College's overall financial position remains strong.

Many thanks to Elaine Lowe, who manages the day-to-day financial activities of the College and who is always ready to provide assistance and guidance to the Honorary Treasurer.

General Explanatory Notes

All amounts in this report are in Australian Dollars.

The College uses a cheque account for daily operating expenses and a cash management account to hold revenue that is in excess of immediate needs. Past years' surplus funds have been invested with the aim of maintaining in retained funds an amount equivalent to approximately one year's expenditure.

For accounting and management purposes only the finances are divided into General, Examination and Science Week accounts. Income from each source is attributed to the relevant account and expenses, including staff salaries and superannuation, are allocated as closely as possible to the area to which they pertain.

The College financial year runs to end of February to enable the year's finances to be finalized and presented to members before the AGM in July.

This College financial information does not include Chapters funds, which are held in separate individual Chapter operating and investment accounts.

Elizabeth Dill-Macky MANZCVS

Honorary Treasurer

Agenda Item 4.2: To receive and adopt the 2013-14 Budget

Separate budgets have been prepared for the General, Examination and Science Week accounts. Expenses have been estimated based on the actual amounts spent in the last financial year and by taking into account any anticipated changes in income and spending requirements.

The General Account budget for 2013-14 has an estimated surplus of \$142,059.

Income is based on ~1,930 members after accounting for new members and some attrition of existing members.

Salaries and superannuation have been adjusted to reflect temporary changes in College staffing following the resignation of the CEO. The increased professional consultants costs are for a consultant to provide advice on an examination cost analysis. Electricity is no longer a separate budget item as it is included in the rent. Grants and awards were reviewed recently and the amounts offered were increased. International relationship activities will continue but there were fewer anticipated expenses in this financial year.

In the Examination Account, a deficit of \$55,510 has been predicted for 2013-14.

Income is based on 170 Membership candidates sitting the exam in Australia/NZ, 15 Membership candidates sitting the exam in the UK and 20 Fellowship candidates going through the Fellowship training and examination process in 2014.

Expenses are based on the number of candidates sitting the 2013 exams in Australia and NZ as well as those sitting the Medicine of Cats Membership exam in the UK in August 2013. New expenses included in this budget are: \$17,000 professional consultants (to develop electronic forms and a system to capture marks electronically), \$25,000 for another examiners' workshop, \$4,500 for assistance with counselling of unsuccessful candidates and \$2,900 for extra observers.

In the budget for Science Week 2013, a profit of \$130,989 has been estimated. This is based on better attendance numbers than in 2012.

Overall a surplus of \$86,549 is anticipated for the 2013-14 financial year.

Notices of Motions

Agenda item 4.3: Ordinary Business Motion No. 1

To consider the following Notice of Motion from Council as an ordinary resolution: ‘That Membership Examination fees for 2014 remain at AUD \$1,250.’

Agenda item 4.4: Ordinary Business Motion No. 2

To consider the following Notice of Motion from Council as an ordinary resolution: ‘That European Medicine of Cats Membership examination fees for 2014 remain at AUD \$2,500.

Agenda item 4.5: Ordinary Business Motion No. 3

To consider the following Notice of Motion from Council as an ordinary resolution: ‘That Fellowship Examination fees for 2014 remain at AUD \$4,250.’

Agenda item 4.6: Ordinary Business Motion No. 4

To consider the following Notice of Motion from Council as an ordinary resolution: ‘That the Membership Examination Fee and the Fellowship Examination Fee be, in future, increased annually by a % equivalent to CPI, rounded up to the nearest whole dollar, plus the appropriate GST and the equivalent for New Zealand members. The increase will be applied on January 31 each year using the December to December key figure for the CPI index published by the Australian Bureau of Statistics. The exchange rate for New Zealand members will be that applying on January 31 each year.’

FINANCIAL STATEMENTS 2012/2013, BUDGET 2012/2013 AND PRELIMINARY BUDGET 2013/2014					
GENERAL ACCOUNT					
	AUST.	NZ (AUD)	ACTUAL	2012/2013 BUDGET	PRELIMINARY BUDGET 2013/2014
Income					
Annual Subs	\$255,231	\$5,037	\$260,268	\$260,540	\$279,850
Interest	\$37,497	\$43	\$37,540	\$30,000	\$33,128
Proceeds of Awards Dinner	\$15,973		\$15,973	\$12,500	\$15,000
Secretarial Services	\$40		\$40	\$2,000	
Merchandise	\$980		\$980	\$1,000	\$1,000
Trade Booths at SW	\$38,990		\$38,990	\$47,150	\$50,600
Surplus from Science Week	\$18,287		\$18,287	\$27,000	\$37,878
Credit card surcharge	\$11,136		\$11,136	\$7,500	\$12,000
Miscellaneous income	\$1,234		\$1,234		
Web Site Advertising	\$10,371		\$10,371		\$10,000
Totals	\$389,739	\$5,080	\$394,819	\$387,690	\$439,456
Expenditure					
Accounting	\$9,565		\$9,565	\$11,500	\$15,000
Advertising	\$1,000		\$1,000		\$1,000
Professional consultants	\$2,087		\$2,087	\$4,000	\$12,500
Bank charges	\$14,642		\$14,642	\$13,500	\$14,000
Venue Expense - Council meetings	\$5,193		\$5,193	\$5,650	\$3,000
Awards Dinner	\$19,432		\$19,432	\$22,000	\$22,000
Computer Expenses	\$6,740		\$6,740	\$1,500	\$1,500
Web site expenses	\$13,765		\$13,765	\$24,000	\$30,000
Electricity	\$733		\$733	\$1,000	
Insurance	\$6,539		\$6,539	\$6,000	\$7,000
Medallions, Prizes	\$2,598		\$2,598	\$1,000	\$1,000
Scholarship	\$8,280		\$8,280	\$8,280	\$8,500
Cost of booths for SW	\$15,962		\$15,962	\$18,597	\$11,000
Grants and Awards	\$1,000		\$1,000	\$1,000	\$7,045
International Recognition Activities	\$11,171		\$11,171	\$10,000	\$2,000
Domestic travel and accommodation	\$22,578		\$22,578	\$20,000	\$19,000
Office Rental	\$19,579		\$19,579	\$21,864	\$24,621
Postage & Freight	\$5,615		\$5,615	\$5,000	\$6,500
Printing & Stationery	\$12,372		\$12,372	\$7,500	\$10,000
Merchandise	\$9,015		\$9,015	\$3,500	\$500
Office Equipment	\$871		\$871	\$1,000	\$500
Salaries	\$100,270		\$100,270	\$86,751	\$78,953
Superannuation	\$8,682		\$8,682	\$7,808	\$7,303
Training Courses	\$2,415		\$2,415	\$3,750	\$5,000
Annual Professional Subs.	\$754		\$754	\$610	\$775
Teleconference Meetings	\$3,002		\$3,002	\$5,000	\$2,500
Telephone	\$2,415		\$2,415	\$1,300	\$2,200
Marketing	\$3,699		\$3,699	\$3,500	\$3,500
Miscellaneous Expenses	\$923		\$923	\$250	\$500
Examiner Workshop	\$24,360		\$24,360		
Strategic Planning Meeting Facilita	\$5,552		\$5,552	\$6,000	
Total	\$340,809	\$0	\$340,809	\$301,860	\$297,397
Surplus (Deficit)	\$48,930	\$5,080	\$54,010	\$85,830	\$142,059

EXAMINATION ACCOUNT					
	AUST.	NZ(\$AUD)	ACTUAL	2012/2013 BUDGET	PRELIMINARY BUDGET 2013/2014
Income					
Fellowship Examinations	\$93,002		\$93,002	\$85,000	\$85,000
Membership Examinations	\$244,168		\$244,168	\$162,500	\$212,500
Membership Examinations UK	\$19,375		\$19,375	\$50,000	\$37,500
Total	\$356,545		\$356,545	\$297,500	\$335,000
Expenditure					
Advertising	\$5,660	\$995	\$6,655	\$2,500	\$6,000
Venue Expense -prac/orals	\$44,824		\$44,824	\$37,000	\$47,000
Venue Expense - writtens	\$3,646	\$604	\$4,250	\$5,000	\$4,500
Postage and Freight	\$4,471	\$19	\$4,490	\$3,000	\$4,500
Payment for Invigilators	\$2,638		\$2,638	\$5,000	\$3,000
Printing & Stationery	\$2,416	\$32	\$2,448	\$1,250	\$2,000
Salaries	\$94,967		\$94,967	\$116,133	\$109,483
Superannuation	\$8,682		\$8,682	\$10,452	\$10,127
Extra observers					\$2,900
Travel	\$36,449	\$3,851	\$40,300	\$30,000	\$37,000
Venue Expense UK	\$4,715		\$4,715	\$7,500	\$2,500
Travel to UK (Cats)	\$1,702		\$1,702	\$10,500	\$3,500
Accommodation UK	\$2,217		\$2,217	\$8,234	\$2,000
Accommodation	\$62,332	\$4,463	\$66,795	\$68,000	\$68,000
Teleconference meetings	\$6,700		\$6,700	\$2,000	\$5,000
Testamurs	\$1,381		\$1,381	\$1,500	\$1,500
Professional Consultants					\$17,000
Expenses Perth Meeting	\$53		\$53		
Refund exam Fees	\$35,502		\$35,502		
Unsuccessful Candidate Counselling					\$4,500
Examiner Workshop 2014					\$25,000
Payment to Examiners	\$35,586	\$3,569	\$39,155	\$32,700	\$35,000
Totals	\$353,941	\$13,533	\$367,474	\$340,769	\$390,510
Surplus (Deficit)	\$2,604	-\$13,533	-\$10,929	-\$43,269	-\$55,510

SCIENCE WEEK			
	ACTUAL 2012	2012/2013 BUDGET	2013/2014 BUDGET
Income			
Registration Fees	\$177,528	\$232,900	\$257,250
Miscellaneous Income			
Total	\$177,528	\$232,900	\$257,250
Expenditure			
Advertising	\$1,790	\$2,500	\$2,500
Venue Expense	\$84,250	\$95,000	\$95,000
Printing and Stationary	\$4,425	\$4,000	\$4,000
Salaries	\$18,749	\$24,395	\$21,500
Superannuation	\$1,687	\$2,196	\$1,989
Registration refund	\$2,265		
Postage	\$3,407	\$2,500	\$3,500
Plenary Lecture and workshop			\$2,500
Total	\$116,573	\$130,591	\$130,989
Profit from CSW	\$60,955	\$102,309	\$126,261
College retains 30%	\$18,286		\$37,878
Disbursement to chapters	\$42,669		\$88,383
SUMMARY			
	ACTUAL	2012/2013 BUDGET	2013/2014 PRELIMINARY BUDGET
Income			
General Account	\$394,819	\$387,690	\$439,456
Examination Account	\$356,545	\$297,500	\$335,000
Total	\$751,364	\$685,190	\$774,456
Expenditure			
General Account	\$340,809	\$301,860	\$297,397
Examination Account	\$367,474	\$340,769	\$390,510
Total	\$708,283	\$642,629	\$687,907
Surplus (Deficit)	\$43,081	\$42,561	\$86,549

AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS

2012/2013 REPORT OF THE CHIEF EXAMINER

2012 Examinations

In 2012, a total of 184 candidates sat the Membership examinations; 133 passed, 36 failed, and 15 received either a supplementary oral or written examination. In addition Membership examinations were held for the first time in an overseas location in the United Kingdom (UK) for Medicine of Cats candidates. Twenty candidates attempted this examination; 13 passed, 3 failed and 4 received a supplementary written examination. For the Fellowship examinations in 2012, there were 27 candidates in 15 subjects, with 10 passing all four components of their subject examination and being elected Fellows of the College; 14 passing one or more component of the subject examination and 3 failing all components.

2013 Examinations

The 2013 Membership examinations enrolments closed at 192 candidates in 14 different subjects from Australia, New Zealand, UK, Hong Kong, Taiwan, South Africa, USA, Sweden, Canada, Germany, and Singapore. Included in this number are 11 Medicine of Cats candidates who will sit the examinations in the UK and 15 supplementary candidates. At the time of writing there have been 35 withdrawals; so this leaves us with 157 candidates: 11 sitting in the UK and 146 in Australia. In addition to these membership candidates we will be examining 26 Fellowship candidates in 10 subject areas. This is strong evidence of the health and relevance of the ANZ College and the important role it plays in ongoing professional development of veterinarians in Australia/New Zealand and beyond.

The priority of the Board of Examiners is to produce examinations of the highest quality. The Board considers that for assessment to be valid it must be related to competencies required for performance in the profession at both Membership and Fellowship levels and that this should be representative of the collective view of the College membership. The Board of Examiners acknowledges strong support from the College Council with the ongoing commitment to establish an examination development fund to provide opportunities for examiner training and ongoing improvement of the examination process.

The Board of Examiners strongly advocates ongoing investment in examiners as one of the most strategically important components of examination planning for the future. The Board is pleased to report that an inaugural Examiner Training workshop was held in Brisbane during February 2013 and was an overwhelming success. The Board has requested the allocation of funds to examiner training as an annual budgetary commitment with the expectation that Chapters will contribute to funding for examiner training in the future. College Council has indicated its broad support for such initiatives.

Board of Examiners

Training and Credentials Committee

Functions: The role of the TCC is to provide advice and assistance to the Chief Examiner, Board of Examiners and College staff on all matters relating to development, delivery and management of high quality training and the credentials process for Membership and Fellowship candidates of the College.

In 2012 to 2013, the TCC has been active in the routine tasks of reviewing new training program document submissions; reviewing annual supervisors' reports and resolving problems and issues associated with Activity Log submissions, Fellowship training programs and credential submissions. In addition the TCC has reviewed and updated the contents of all the Fellowship and Membership Subject Guidelines that were to be used for the 2013 examinations and has incorporated all the written, practical and oral examination formats into the Subject Guidelines providing direction and guidance for both examiners and candidates.

Specifically the TCC has been involved in introducing significant changes to the reporting requirements for residents undertaking training programs with the abolition of the case Activity Log and the introduction of the modified Activity Log Summary document. This has seen a marked reduction in the amount of time and effort that residents need to dedicate to documenting their caseload during their training programs and occurred as a direct response to requests from both residents and supervisors to develop a more efficient and user-friendly system. The TCC have also introduced a voluntary tick box system for Fellows to complete at the time of subscription payments as the preliminary component of a proposal for the ongoing assessment and credentials requirements for current Fellows of the ANZCVS.

Members: The Training and Credentials Committee (TCC) is chaired by the Assistant Chief Examiner Training and Credentials (ACE-T), Dr Mark Owen.

Drs Tias Muurlink, Katherine Briscoe and Peter Bennett are the current Board of Examiners members serving on the TCC. Dr Zoe Lenard resigned from the Board of Examiners in January 2013 and I would like to formally acknowledge and thank her for the valuable and spirited contribution she made to the TCC and the Board of Examiners during her term of office. Dr Peter Bennett replaced Dr Lenard on the Board of Examiners and brings an important perspective from clinical and academic medical and oncology practice with specialist level qualifications in two subject areas gained from both overseas and Australian/New Zealand examination systems. As Dr Mark Owen will be assuming the mantle of Chief Examiner after July 2013, Dr Gabrielle Musk has been recently appointed to the Board of Examiners to replace his position on the TCC and we welcome her combination of academic and research expertise and look forward to her contribution to this committee.

Examination Committee

The role of the EC is to provide advice and analysis to assist the Chief Examiner, Board of Examiners and College staff to incrementally improve the development and delivery of high quality examinations at Membership and Fellowship level in the College.

In 2012 to 2013, the EC has been very active and thorough in reviewing all Membership and Fellowship examinations for content, clarity and consistency in conjunction with reviewing and updating examination regulations and procedures to improve examination efficiency. In addition, the EC has developed examination policies to ensure examination quality and defensibility and has conducted post-exam analysis to inform decision making and development of policy and procedures.

The Examination Committee (EC) is chaired by the Assistant Chief Examiner Examinations, (ACE-Ex), Dr Liz Norman. The Board notes with regret the resignation of Dr Liz Norman on completion of her third term for the Board of Examiners in July 2013. Dr Norman has made an extraordinary contribution during her term on the Board of Examiners. She has overseen many important and significant changes to the examination system that have markedly improved the quality of the examinations. Her expertise in educational theory has significantly influenced policy development and her technical skills have markedly improved the efficiency and the professionalism of the delivery and reporting of the examinations. I would like to thank her personally for the support she has given me during my term as Chief Examiner. Dr Carolyn Guy will replace Dr Norman as the Assistant Chief Examiner Examinations, (ACE-Ex).

Drs Carolyn Guy, Sharanne Raidal and Ted Whitem are the current members of the EC. The Board notes with regret the resignation of Dr Ted Whitem on completion of his term for the Board of Examiners in July 2013. I would like to acknowledge the significant contribution that Ted has made to this committee and his dedication to the Board of Examiners in general. His insight and expertise have made a significant difference to many important Board and EC matters over the course of his contribution. The selection committee welcomes his recently appointed replacement, Dr Trudi McAlees who brings to the Board both expertise and a keen interest in examinations and assessment.

Acknowledgements

This is my last term on the Board of Examiners and as Chief Examiner (CE) and I have resigned from the Board of Examiners effective from July 2013. I would like to extend my particular thanks to the Assistant Chief Examiners, Drs Liz Norman (EC) and Mark Owen (TCC) for the energy and diligence that they have applied to their respective roles and the support they have provided me during my term as CE. The success of the new committee structure is a testimony to their leadership and the hard work of each of their dedicated committee members. I would like to extend my formal thanks to all Board committee members for the time and effort they have expended on behalf of the Board over the past year.

I would like to thank the President of Council, Dr Philip Moses and the most recent past-President Dr Rob Labuc for their strong support and guidance and the remainder of Council for the strong platform they provide for the function of the Board.

I would like to extend my specific thanks to our past CEO, Megan Parker who resigned from her position in April 2013 and dedicated a significant component of her working life to the ANZ College and was always a strong advocate for the College and the Board of Examiners. Since her departure the College continues to thrive under the remarkable leadership of Ms Elaine Lowe who has overseen the transition of the College through this period and it is a testimony to her hard work and dedication that we have been able to deliver the 2013 examinations and Science Week while maintaining the highest standards of previous years. I would like to extend specific thanks to Elaine for her dedication, her guidance and her unwavering loyalty to the College and for her individual support of the Chief Examiner and the Board of Examiners. I would also like to thank Ms Robyn Pettigrew, the new Examinations Officer who has done a remarkable job this year and Ms Sharon Tinsley for her loyal administrative support.

The Board of Examiners would like to take this opportunity to acknowledge the commitment of the examiners, who make a significant commitment in performing this role; we recognise that without exception these individuals are busy professional people with limited time and the College is grateful for their expertise and dedication.

I would also like to extend my appreciation to all those College members who have made a contribution to the ANZ College as either a Chapter Examination Committee member; Chapter Executive member; Science Week convenor, Examination Observer, invigilator or mentor; without each individual voluntary contribution, we could not have achieved such a remarkable performance.

Dr Amanda Burrows

Chief Examiner

AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS

REPORT OF COUNCIL 2013

1. Council 2012/2013

1.1 Members of Council

President	P. A. Moses
Chief Examiner	M. Burrows
Honorary Secretary	M. Paton
Honorary Treasurer	E. Dill-Macky
Members	R. H. Labuc
	C. Mansfield
	N. Williamson

1.2 Council Meetings

Council met in person in Surfers Paradise on 29 and 30 June 2012, and by teleconference on 10 September, and 10 December 2012 and 25 February and 15 April 2013.

1.3 Council Appointments

The following appointments were made by Council for 2012/2013

Honorary Assistant Secretary (NZ)	N. Williamson
Chairman, Awards Committee	C. Mansfield
Returning Officer	G. M. Robins

Board of Examiners

A. K. Burrows	Chief Examiner
M. C. Owen	Assistant Chief Examiner (Training and Credentials)
E. J. Norman	Assistant Chief Examiner (Examinations)
T. Whitem	
Z. Lenard (resigned December 2012)	
C. Guy	
S. Raidal	
T. Muurlink	
K. Briscoe	
P. Bennett	
S. Atkinson (from July 2013)	
P. A. Moses (ex officio)	

2. College Examinations

As is our usual practice, examinations for Membership and for Fellowship of the College will be held in conjunction with the College Science Week in Surfers Paradise in July. Twenty seven members have completed the prerequisites to sit the Fellowship examinations in 10 subjects, and 161 candidates are enrolled to sit the Membership examinations in 14 subjects.

3. International Profile of ANZCVS

The international standing of the College and the international currency of our qualifications (Fellowship in particular) are important for many of our members. The ANZCVS continues to pursue its aims in the international arena through:

- ANZCVS representation at relevant meetings of international veterinary specialist organisations
- The building sound business relationships with overseas colleges and speciality boards
- The participation in discussions with overseas colleges and speciality boards about the structure of the ANZCVS, its role in veterinary specialisation and advanced education in Australia and New Zealand, and the relationship its members would like with equivalent overseas colleges.
- The development of agreed international standards for specialist training and examinations
- The advancement of the pursuit of international recognition of ANZCVS Fellowship and Membership qualifications.

Dr Tias Muurlink attended the European College of Veterinary Surgery's examinations in February 2013 as an observer and exchanged valuable information about our respective College's examination processes. In February 2013, Dr Annette Litster attended and addressed the Annual Meeting of the American Board of Veterinary Specialties (ABVS) in snowy Schaumburg, Illinois. Treasurer, Dr Liz Dill Macky attended and addressed the European Board of Veterinary Specialties (EBVS) General Assembly in Brussels, Belgium; presenting two sessions at an examiner training workshop for EBVS Colleges explaining some of the recent work and policies of our Board of Examiners' Examination Committee. This was a very valuable opportunity to represent the ANZ College at this important forum. The three main parent organisations - The European Board of Veterinary Specialisation (EBVS), the ABVS and the ANZCVS now demonstrate a strong alliance through the International Veterinary Specialty Working Group (IVSWG), sharing ideas and experiences and looking for opportunities for future collaboration and mutual learning.

In 2012 the College was advised that the American College of Veterinary Internal Medicine had launched a new level of formal recognition with the development of the ACVIM Associate Status and our College has been invited to apply for Associate Status as our credentialling process (residency training, examinations and publications) is comparable to that of respective ACVIM specialities. This is an important step for the advancement of our College internationally. Associate Membership of the ACVIM allows, amongst other benefits, for supervision of residency programs of ACVIM Diplomats. This is similar to the agreement we have in Europe with ECVS. College Council is very pleased with these achievements and the continued development of international understanding and recognition of our College.

4. Membership

The total number of Members of the College is 2186. Of these 1693 reside in Australia, 280 in New Zealand and 213 overseas. It is very pleasing to see the increasing number of overseas veterinarians recognising the value of a College qualification, as well as a steady stream of locals interested in adding value to their credentials through affiliation with the College.

Deaths

The deaths of Drs. P. Gill, G. Petersen and C. Logan were noted with regret.

Life Membership/Fellowship

Drs. J. Hollingworth, R. Cobb and S. Shaw were elected life members or fellows.

Reinstatements

Drs. A. Scrimgeour, S. Allan, K. Richardson, L. Connor, M. Dennis, S. Latheef, S. Bibby and W. Jolly were reinstated as members.

Associate Membership

Drs. J. Donald, L. Bradbury, T. Smith, J. Watts, A. K. Smith, K. Caruso and R. Allavena were elected as associate members.

5. College Awards

The Ian Clunies Ross Award will not be awarded in 2013. The 2013 College Prize was awarded to Dr. David Bayvel.

The Kesteven Medal was awarded to Dr. Angus Cameron.

The inaugural College Meritorious Award presented to a member or fellow of the College, who has consistently and tirelessly contributed to the College through voluntary service at a chapter or higher level has been awarded to Dr. Nigel Perkins.

The 2013 Fellowship Training Scholarship was awarded to Dr. Kathleen Chow and the Geoff Robins Fellowship Research Grant to Dr. Arana Parslow.

The Prize for the Most Commendable Paper published in the Australian Veterinary Journal will be announced at the Awards Dinner. The Prize for the Most Commendable Paper published in the New Zealand Veterinary Journal "A review of the *Neotyphodium lolii/Lolium perenne* symbiosis and its associated effects on animal and plant health, with particular emphasis on ryegrass staggers" has been awarded to Drs diMenna, ME, Finch SC, Popay AJ, Smith BL. The Prize for the Most Commendable Paper published in the Australian Veterinary Practitioner "Thoracoscopic-assisted lung lobectomy in the dog: a pilot Cadaveric study examining the influence of assisted portal position on pulmonary exposure has been awarded to Drs. Chambers BA, Tyrrell D, Laksito MA, Anderson GA, Yates GD.

The Prize for the Most Commendable Paper published in an international journal "Association of Postprandial Serum Triglyceride Concentration and Serum Canine Pancreatic Lipase Immunoreactivity in Overweight and Obese Dogs has been awarded to Drs. Verkest, K, Fleeman, L. Morton J. Rand, J.

College Publications

This year the College Courier was distributed in electronic format only. This has allowed for an expanded format and content and an attractive presentation.

6. Chapters

Members of Council regularly liaise with all Chapters throughout the year regarding any issues which need to be brought to the attention of Council. There are now twenty Chapters of the College as listed below:

Anaesthesia, Emergency & Critical Care	Veterinary Behaviour
Animal Welfare	Animal Reproduction
Avian Health	Aquatic Animal Health
Cattle	Dentistry
Epidemiology	Equine
Feline	Ophthalmology
Pathobiology	Pharmacology
Radiology	Small Animal Medicine
Surgery	Dermatology
Zoo and Wildlife Medicine	Oncology

7. Science Week

College Science Week 2013 will be held at the QT Gold Coast Surfers Paradise. This will bring together both the membership and fellowship examinations followed by a 3 day scientific meeting including the College AGM and Awards Dinner.

The Scientific Meeting is aimed at presenting the 'cutting edge' topics which will be presented mainly by fellows and members of the College.

8. Secretariat

Mrs. Elaine Lowe (College Manager), Miss Sharon Tinsley (Administrative Assistant) and Ms. Robyn Pettigrew (Examinations Officer) continue to ensure the efficient, smooth running of the office in Brisbane; sincere appreciation is expressed to them.

Dr. Megan Parker resigned from her position as CEO on the 19 April this year after eleven years of dedicated service. I would like to take this opportunity to acknowledge the enormous contribution made to the College by Megan during her very valuable term.

Michael Paton
Honorary Secretary

21 May 2013

**THE AUSTRALIAN AND NEW ZEALAND
COLLEGE OF VETERINARY SCIENTISTS
2013 PROXY FORM**

Iof.....
(Please print full names clearly) (Address)

being a Member/Fellow of the above named College hereby appoint

.....of.....
(Print name of proxy) (Address of proxy)

or failing him/her

.....of.....
(Print name of alternative) (Address of Alternative)

or the Chairperson as my proxy to vote for me on my behalf at the Annual General Meeting of the College, to be held on the 12th day of July 2013, and at any adjournment thereof.

This form is in favour of or against the resolutions as indicated below. (Tick appropriate box, otherwise the proxy may vote as he or she thinks fit).

ORDINARY BUSINESS

Consideration of notices of motion from Council as ordinary resolutions:

- | | | FOR | AGAINST |
|-----|---|--------------------------|--------------------------|
| 4.3 | Ordinary Business Motion No. 1
To consider the following Notice of Motion from Council as an ordinary resolution: 'That Membership Examination fees for 2014 remain at AUD \$1,250.' | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.4 | Ordinary Business Motion No. 2
To consider the following Notice of Motion from Council as an ordinary resolution: 'That European Medicine of Cats Membership examination fees for 2014 remain at AUD \$2,500' | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.5 | Ordinary Business Motion No. 3
To consider the following Notice of Motion from Council as an ordinary resolution: 'That Fellowship Examination fees for 2014 remain at AUD \$4,250.' | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.6 | Ordinary Business Motion No. 4
To consider the following Notice of Motion from Council as an ordinary resolution: 'That the Membership Examination Fee and the Fellowship Examination Fee be, in future, increased annually by a % equivalent to CPI, rounded up to the nearest whole dollar, plus the appropriate GST and the equivalent for New Zealand members. The increase will be applied on January 31 each year using the December to December key figure for the CPI index published by the Australian Bureau of Statistics. The exchange rate for New Zealand members will be that applying on January 31 each year.' | <input type="checkbox"/> | <input type="checkbox"/> |

.....
Signature of Fellow/Member

Signed this date of 2013

NB Completed proxy forms must be deposited with the Honorary Secretary, Australian and New Zealand College of Veterinary Scientists, Building 3, Garden City Office Park, 2404 Logan Road, Eight Mile Plains, Qld. 4113 before **9.00 a.m. on Wednesday 10 July 2013.**

Dated this 17th day of May 2013
M. Paton, Honorary Secretary